

**MINUTES  
NORTH LEBANON TOWNSHIP  
PARKS & RECREATION BOARD  
NOVEMBER 6, 2014**

The meeting of the North Lebanon Township Parks & Recreation Board was called to order at 7:00 PM at the North Lebanon Township Municipal Building located at 725 Kimmerlings Road, North Lebanon Township. The pledge to the flag was recited.

The following members were present:

Dwayne Elder	Chairperson
Gary Zelinske	Member
Jay Snavely	Member
Corey Hetrick	Member
Sheila Wartluft	Asst. Manager

There were no guests in attendance.

Chairperson Elder asked if there were any additions or corrections or a motion to approve the October minutes.

**MOTION: Motion was made and seconded to approve the October minutes. Motion carried.**

**COMMENTS FROM THE PUBLIC**

There were no comments from the public as there was no public in attendance.

**New Business**

**Fireworks Tent**

Sheila reported they have received a letter requesting permission to once again set up the fireworks tent on State Route 72 by Lions Lake. Question was asked if there had been any problems to which Sheila replied they have had no issues for several years.

**MOTION: Motion was made and seconded to grant permission to erect the fireworks tent. With no further discussion motion carried.**

Pertinent Issues

Dedication trees at Lenni Lenape Park

Sheila reported the trees have been planted at Lenni Lenape Park. She mentioned that people have started calling requesting dedications. Sheila stated Cheri Grumbine, Township Manager, had requested she put together a tentative agreement including the costs of planting the trees, expense of the trees, and cost of concrete for the plaque. She also explained about the hourly rate in the rate resolution and came up with a cost of \$339.15 per tree. Sheila reported they need to look at the styles of plaques available so they could choose one so they would all be uniform. She said she drew up a rough draft of an agreement and is looking for some input: The agreement reflects a fee of \$300 for each dedicated tree and the purchaser will be responsible to provide the plaque from the design chosen by the Township, and the Township will not be responsible for any costs associated with the purchase of the plaque. The Township will install the plaque at no additional fee. At the time of the signing of the agreement they will be responsible to pay. She further mentioned that regarding the care of the tree the Township will be responsible for the care of the tree and replacement of the tree for three years after the signing of the agreement. If after three years, the tree dies or is deemed diseased or unhealthy and must be removed, the purchaser will have the option of selecting another dedication tree that has already been planted or purchasing another tree. Sheila reported it was explained to her that the trees were planted in house for a savings of about \$7,500. She also reported the dedication benches will cost \$499 plus \$100 for the concrete. She said she didn't know what the cost of the plaque would be.

Question was asked what kind of warranty came with the trees to which Sheila replied she didn't believe there was a warranty. Discussion followed regarding the fact if the tree dies the dedication purchaser should be responsible to replace it at their cost. Suggestion was made that the Board of Supervisors should make the decision regarding who pays for replacement of the trees. Discussion continued regarding the cost of the dedication trees and the options of replacing a tree. Question was asked where the money for the tree dedication goes to which Sheila replied that the fees in lieu of fund had been expended and she thought the revenue from the tree dedication may be used to recoup the money which was borrowed from Capital Reserve. Discussion followed. Suggestion was made that there should be several plaque options for anyone who purchases a dedication.

Question was asked where the park rental money goes to which Sheila replied it goes into the General Fund for maintenance of the parks. To a question about what fund would possibly be used for the replacement of a pavilion she replied in the past it would have come from fees in lieu of but that fund is no longer has any funds.

Old Business

Expansion of Yardwaste

Sheila presented pictures of the expansion of the yardwaste. She said the field is completed and they are working on the parking area. Sheila reported it looks nice and that it blends in with the existing area. She noted that the paving looks good. Question was asked if there was handicapped parking to which she replied yes there was. Discussion followed regarding the look of the expansion of the yardwaste and the ball field. Question was asked if there were dugouts, to which Sheila replied she didn't think there were.

Sheila mentioned she has not heard anything regarding the dam. She also explained that the preliminary budget would be discussed at the November Board of Supervisors' meeting. Discussion followed regarding the mowers that are used at the parks.

**MOTION: Motion was made and seconded to adjourn. Motion carried.**

With there being no more business brought before the Parks and Recreation Board the meeting was adjourned at 8:00 P.M.

Respectfully submitted,

Barbara Bertin  
Recording Secretary