

**MINUTES  
NORTH LEBANON TOWNSHIP  
PARKS & RECREATION BOARD  
September 3, 2013**

The meeting of the North Lebanon Township Parks & Recreation Board was called to order at 7:00 PM at the North Lebanon Township Municipal Building located at 725 Kimmerlings Road, North Lebanon Township and the pledge to the flag was recited.

The following members were present:

|                 |               |
|-----------------|---------------|
| Dwayne Elder    | Chairperson   |
| Gary Zelinske   | Member        |
| Jay Snavely     | Member        |
| Kay Spannuth    | Member        |
| Sheila Wartluft | Asst. Manager |

There was no public in attendance.

Chairperson Elder asked if there were any additions or corrections or a motion to approve the August minutes.

**MOTION: Motion was made and seconded to approve the August minutes. Motion carried.**

**COMMENTS FROM THE PUBLIC**

There were no comments from the public as there was no public in attendance.

Chairperson Elder said he had a request that baseball would like to make some improvements to the batting cage at the Teener Field. They would like to scrap it to make it level, box it with railroad ties, stone it for drainage, and bring the net up. Sheila suggested that they draw a diagram or put something in writing and bring it back to the Park and Rec Board so they can pass it along to the Board of Supervisors. Dwayne mentioned that the only thing they may be asking the Township for is the hauling of the stone but that the organization would be paying for the stone.

**Assistant Manager's Report**

**Ball field plan**

Sheila reported she had received information from Steckbeck Engineering which included scope of services including site and drainage designs, E &S plans and also a cost if we wanted to bid it out because we may not have the staffing to do it in-house. She reported the estimated costs included in the packet were \$18,500.

The packet included various permits for E & S. The County Stormwater engineer would need to approve it. She said the Board has not made any decisions at this point and she has not heard anything.

**Lenni Lenape Park Update**

Sheila said she had been unable to get to our park and take pictures. She reported she went out to South Lebanon to see their disc golf. She said she met with Mike Dunkle who is working to design our disc golf. They are working to utilize most of the space keeping in mind trying to keep away from neighbors and the lower area in case we decide to use that area for a ball field. They are making it challenging and using the woodsy areas. She showed the Board pictures of the course at South Hills Park. She said they spoke with him about advertisers to sponsor the holes. She mentioned they would be looking at the possibility of \$300-\$350 depending on costs to sponsor a hole with Steckbeck Engineering already committing for one hole.

Sheila said the target date for completion of the park was October 1 but the signs and some of the other things would not be ready for the disc golf. She mentioned she was hoping that DCNR would understand that they are making good faith efforts to get the park completed. DCNR wants to see a complete park when they come out to make a final inspection. She reported they are making good progress but they still have some loose ends. Discussion followed regarding the playground equipment.

**Pertinent Issues**

Sheila reported she would like to update the Board on the dam at Lions' Lake. She said they met with the engineer to come up with a proposal to do the breach analysis. She mentioned he suggested she put a letter together to DEP asking forgiveness for a seepage study since the seepage has been getting better. She said Dave does an average each month. She quoted the letter she wrote to DEP. She attached the data to the letter. She explained the ultimate plan is to enhance the spillway if need be to meet the Army Corps criteria.

Sheila mentioned she will be out of town next month and asked if the Board would like to reschedule for November. A request was made for an update on the park in early October. Question was asked when the deadline was to which Sheila replied the deadline was December 31<sup>st</sup> but they want to come out in "non-adverse" weather conditions to see a fully functioning park in early fall. Sheila said she would definitely give the Board an update at the time she would normally send out the monthly information to the Board. With further discussion the Board made the decision to meet in November.

Discussion followed regarding the costs for the new ball field. Sheila mentioned some of the costs include the storm water and other regulations which are required

and are not related to the ball field. Question was asked if everything, i.e, the parking lot, needed to be completed at one time. Sheila replied it may come down

to what the County Engineers suggest for the storm water which was the biggest issue. She further explained they have grant money for the upgrade of the recycling area which needs to be completed by March 2015.

**MOTION: Motion was made and seconded to adjourn. Motion carried.**

With there being no more business brought before the Parks and Recreation Board the meeting was adjourned at 7:35 P.M.

Respectfully submitted,

Barbara Bertin  
Recording Secretary