

**MINUTES
NORTH LEBANON TOWNSHIP
PARKS & RECREATION BOARD
April 6, 2010**

The meeting of the North Lebanon Township Parks & Recreation Board was called to order at 7:00 PM at the North Lebanon Township Municipal Building located at 725 Kimmerlings Road, North Lebanon Township. The meeting started with the pledge to the flag.

The following members were present:

Constance Snavelly	Chairperson
Gary Zelinske	Member
Jay Snavelly	Member
Dwayne Elder	Member
Sheila Wartluft	Asst. Manager

There were no guests present.

MOTION: Motion was made and seconded to approve the March minutes. Motion carried.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

NEW BUSINESS

Sports Agreements

Sheila stated that three of the four sports agreements have been signed and paid. The agreement from football has not yet been received. She stated the keys all came back and are now being signed out again. Suggestion was made to have an alternate key custodian to which Sheila replied each person in the office has certain responsibilities to minimize confusion.

Baseball Clinic

Sheila said she had received a request for a baseball clinic. She explained this was a different request than they had previously discussed and placed in the fee schedule. Dwayne Elder explained what they were requesting and asked how it would apply to the fees which they had already paid for field use. Question was asked if each participant was charged to which Dwayne replied yes and that they would be recruiting participants from other areas as well. He said they would need at least 30 participants to run the clinic. Discussion followed regarding whether the fee should be waived this year or what fee should be charged.

Chairperson Snavely explained that part of the issue is making sure we have insurance on file.

MOTION: Motion was made and seconded to waive the fee this year, examine the issue, and see what happens in regard to field usage. Motion carried.

Chairperson Snavely suggested at the next meeting they look at the fee schedule and make recommendations for specific fees for different types of field use and tournaments. Sheila read what was currently in the budget this year of which there were currently only two classifications. Discussion followed regarding previous use of the fields for tournaments.

Fees in Lieu Of

Sheila stated they had approximately \$57,000 in Fees in Lieu Of. She explained since there is little development the funds are dwindling. She stated the loan for the land for the Lenni Lenape Park has been paid off.

Sheila stated she had been working with Rettew on the DCNR grant. She said we are asking for \$180,012 with an estimate of our cash match being approximately \$100,000. We will also supply labor and equipment for “in kind” contributions for Phase One. This phase would include a paved entrance, stone parking lot, utilities, pavilion, restroom, playground, walking path, and Frisbee golf. She explained they would not hear about the grant until possibly near the end of the year. She said the deadline for submission for the grant is April 21st. She further explained they need to do a land development plan which will need approval from the Lebanon County Conservation District and also Lebanon County Planning. Discussion followed regarding use of the FILO funds.

OLD BUSINESS

Chairperson Snavely mentioned the thank you to be sent to Steve Smith. She also reminded the Board to come to the next meeting with suggestions regarding the fee schedule. It was also mentioned that cars had been seen on the tennis court and a request was made to report this to the police.

With there being no more business brought before the Parks and Recreation Board the meeting was adjourned at 8:10 P.M.

Respectfully submitted,

Barbara Bertin
Recording Secretary