

**MINUTES
NORTH LEBANON TOWNSHIP
PARKS & RECREATION BOARD
November 3, 2010**

The meeting of the North Lebanon Township Parks & Recreation Board was called to order at 7:00 PM at the North Lebanon Township Municipal Building located at 725 Kimmerlings Road, North Lebanon Township. The meeting started with the pledge to the flag.

The following members were present:

Constance Snavelly	Chairperson
Gary Zelinske	Member
Jay Snavelly	Member
Dwayne Elder	Member
Sheila Wartluft	Asst. Manager

There were six guests present.

MOTION: Motion was made and seconded to approve the October minutes. Motion carried.

COMMENTS FROM THE PUBLIC

Adam Eder was in attendance to present his senior project which is a Purple Martin birdhouse he made for Lions' Lake Park. This new birdhouse will be the replacement for the birdhouse which was previously at the Lake.

Justin Sloss from Ebenezer Baseball was in attendance with questions regarding obtaining approval for placing a plaque at the Teener Field for Mr. Meily, who had been a coach for fifty years. He explained one of the suggestions was a plaque on a pedestal. The Board requested that they would like to have more details regarding the Ebenezer Baseball request. Mr. Sloss agreed with the suggestion from the Board they would like them to do something which was vandal resistant.

Mr. Sloss also asked if they could use a roller on the field to which Sheila suggested he talk to Dave regarding any kind of turf issues. He also asked if they could widen the area behind the plate which is now grass to make it all dirt. He stated he would be willing to do the work. Chairperson Snavelly suggested he contact Dave.

Mr. Sloss further mentioned the issue where the bathroom overflowed and the police were notified. The Board suggested the policy possibly should be that it

be reported and then an out of order sign be placed on the door. Question was asked if the bathrooms were closed at night to which Sheila responded there is no one to lock them each night. Discussion followed regarding an automatic locking system on a timer and reporting of any problems with the bathrooms. It was decided it would be wise to continue to report any problems to dispatch so there would be a log of these issues.

Mr. Sloss asked if they could keep their football keys until the beginning of December. Sheila replied they would like to have the keys back by the beginning of December since they have a late game. He said he would bring a sample of the ideas for the plaque to the next meeting. Sheila requested he also bring a picture of the area where they would like to place the plaque. Discussion followed regarding a light on the flag at the Park.

NEW BUSINESS

DCNR Grant

Sheila reported they had received the grant from DCNR for the Lenni Lenape Park. She explained they would be doing the paved entrance along Narrows Drive. She said there will be stone parking with paved parking for handicapped. She further mentioned they would be doing a 2-5 year old and 5-12 year old playground. She pointed out they would be doing an open air pavilion with public restrooms, the walking path, and the disc golf for Phase I as well as the installation of water, sewer, and electricity. She said they also would be doing a future tree dedication. Questions were asked regarding the nature trails.

Sheila explained that Phase I was estimated at \$474,415 based on last year's numbers. She further explained that for manpower it was estimated in kind donation at \$64,448 which would be provided by Township employees. She said they pledged \$104,191 for Township equipment use. She said they have a grant from Lebanon County Comprehensive Plan Implementation Fund of \$25,000 which would be a portion of the cash match for DCNR. She further explained they would need to come up with \$99,264 for the remainder of the cash match. The contract will end December 31, 2013. The remaining amount of fees in lieu of is about \$19,000 at the end of this year. It is anticipated that Phase I of the Crossings at Sweet Briar Park and Recreation fees of approximately \$47,000 may be coming in the near future.

Question was asked about the remaining fees in lieu of to which Sheila replied they would be spending all the fees in lieu of by the end of the year except the approximate \$19,000. She mentioned there are some projects which have not been completed yet but it is hoped they will be by the end of the year. She explained that some of the fees in lieu of which would be left for the western area would need to be used by the end of 2011.

Question was asked about the budget process by the newest member of the Board. Sheila explained the basic process. She mentioned there have been budget workshops which were advertised and open to the public. Question was asked about the upkeep of the sports field, who was responsible, and if it was part of the sports agreements. Sheila replied there was a line item in the budget for the field maintenance.

OLD BUSINESS

Lake Inspection

Sheila stated regarding the lake inspection that they were unable to get a camera in because everything was buried under three feet of mud and silt. The diver was able to make his way to the trash rack outlet but the visibility was poor, and he did a lot of the inspection by touch. The trash rack was only partially exposed with the remainder being covered in mud. They were not able to inspect the interior of the pipe due to a very thin bar separation of about 1 ½ inches. They said the bars did not appear to be broken and appeared in good condition with no broken or deformed bars that the diver could see or feel. Sheila explained the next step would be the dam inspection by the engineer which is due at the end of the year. The DVD and the report will be forwarded to the engineer.

Sports Agreements/Keys

Sheila reported she had sent out a reminder letter requesting return of the keys.

Pertinent Issues

There were no other pertinent issues.

With there being no more business brought before the Parks and Recreation Board the meeting was adjourned at 8:00 P.M.

Respectfully submitted,

Barbara Bertin
Recording Secretary