

**MINUTES
NORTH LEBANON TOWNSHIP
PARKS & RECREATION BOARD
NOVEMBER 3, 2004**

The meeting of the North Lebanon Township Parks & Recreation Board was called to order at 7:00 PM at the North Lebanon Township Municipal Building located at 725 Kimmerlings Road, North Lebanon Township. The meeting started with the pledge to the flag.

The following members were present:

Clyde Ebersole	Vice Chairman
Jay Snavely	Member
Gary Zelinske	Member
Steve Smith	Member
Heather Pederson	Member
Sheila Wartluft	Asst. Manager

Vice Chairman Ebersole called for a motion to approve the October minutes.

MOTION: Motion was made and second to approve the October minutes. Motion unanimously approved.

COMMENTS FROM THE PUBLIC

There was no public present this evening.

NEW BUSINESS

Township website

As Sheila indicated in the meeting update, the Township website is up and running. Vice Chairman Ebersole asked if there is anything that we as a Board should know about the website? Sheila said not really, the reason she is pushing it is because we have some information on the site about the parks in the Township. Also, if someone else has any other information that they would like to see on the website to let us know. We are trying to keep it current, since that is a problem with most websites. Ebersole asked, since we have this contact right now, are we posting pictures as well of events at the parks? Sheila said not at this point yet, she has to check if we can use our digital camera for these pictures. She is not sure if we can take something from the newspaper and post it because of the format. He also asked if there is anything else that this Board should know about on the website? She said not the website, but she does have some information from the Supervisors meeting on Monday night.

Pavilion Rentals

Sheila said that Tina put together a review of this past year's rentals and she has provided a copy to each of the Board members. Gary questioned the numbers at the top of the form. Sheila said that is the breakdown of the rentals between the groups that have less than 100 people and the groups that have over 100 people. Clyde asked if this includes all the rental, those that are on weekdays as well? She said it does. He then asked if this also includes Hershey and their fishing derby? She said it includes them as well.

OLD BUSINESS

Fees-in-Lieu Update

Continuing with what was being discussed, at Monday evening's meeting the issue with the fees-in-lieu of increase was discussed and passed. We had previously talked about having Rettew look into, before we do the comp plan, if we could up those fees-in-lieu of rates because everybody else was creeping up around us. Rettew did a study and we reviewed with the Supervisors and they decided to raise the rate to \$1,250 per unit. It was \$750 prior to this change. They had to do some studies and values of the land around the area. Jay asked how long before this new rate takes affect? Sheila said from what she understands, it is effective now. It has been signed, sealed and ready to go. She stressed that this is not an ordinance, rather a resolution, so it does not have to go through a public meeting or any of the other requirements. Any plan that we have already received, this new rate would not affect. Only those that would come through after tonight. Vice Chairman Ebersole asked if after checking into some of the surrounding areas, Rettew felt pretty comfortable with that number? Sheila said yes, they felt that this is a reasonable number to go with. She said they looked at South Lebanon Township and they had raised theirs to \$1,225.00, Union Township is at \$1,200.00, and ours came in at \$1,250.00. She has some charts to show the Board and if they wish, she will make copies for the Board. Vice Chairman Ebersole said it might be nice to know how they came up with that number so they can do some of the figuring themselves in the future. She did call Tim at Rettew to have them explain the process to her, which he did. Ebersole asked if they thought that it is going to be a problem with the developers and contractors? Sheila said she doesn't think it is going to be an issue, since we are a lot lower than most of the other Townships. Ebersole then asked if they think it might "slow" development in the Township because of the increase in the cost? Sheila said if they want to build in the Township, then they will have to pay the new charge. He also likes the idea since it was done before the new study. Sheila also mentioned that they might possibly look at industrial and commercial, to see if we might expand the range of fees. But at this point, we feel justified in charging this fee.

Budget

Sheila said that nothing has changed from the last meeting. She has not received anything from any of the sports teams as far as requests are concerned. Nothing at this point has been cut or added onto the budget, so we will have to wait and see.

Wetland Plantings

We have received our wetland plants and they have been planted by an Eagle Scout troop. Clyde said it would have been nice to be able to put the picture that was in the paper on the website. Heather asked if all the plants were planted? Clyde said he knows that they planted an awful lot of them. Dave gave Sheila some pictures that he took of the group planting them. She went on to explain that this planting was a part of an Eagle Scout project that had to be planned from beginning to end by the Scout. County Conservation told us where they wanted them planted and we let the troop run with it. Heather asked if anything has been done about re-routing the walking path where the water runs over it into the wetlands? Sheila said she is not sure if Dave received any word on what we can do with the existing path, but as far as any new information, no, we do not have anything. She has a feeling this is going to be a spring project, because our guys have a lot going on right now with leaf collection and also, the asphalt plants are closing down for the winter, so it looks like spring. Clyde asked what type of trees were planted? Sheila said we planted Tulip Poplar and a type of Oak or Maple. She did mention that they got all of the trees that they requested. They have a few trees left over and have not decided where to put them. Gary asked if they could be planted other than in a wetland? She said yes, they are grown for wetlands, but they can be put in other areas as well. She will check with Dave to see where he is going to put the rest. Clyde asked if Dave is happy with the results? Sheila said so far he is satisfied.

Light Fixtures

Sheila explained that she has pictures of the lighting process over at the Lake. Dave put the lights over at the parking lot at the ice cream shop. They are nice, big and high lights. Clyde asked where Dave got the light posts? Sheila said he got them at Dixon recyclers. He asked if he had to do any work on them after he got them? Sheila said he spent a lot of time drilling through the bases to bolt them down. They are very heavy gauge.

Pertinent Issues

There were not pertinent issues this evening.

2005 Meeting Dates

Sheila gave the Board members a list of the tentative meeting dates for next year. She doesn't anticipate any changes to the list.

INFORMATION ITEMS

There were no information items this evening.

With there being no more business brought before the Recreation Board, meeting was adjourned at 7:35 PM.

Respectfully submitted,

Tina M. Haser
Recording Secretary