

**MINUTES
NORTH LEBANON TOWNSHIP
PARKS & RECREATION BOARD
October 7, 2008**

The meeting of the North Lebanon Township Parks & Recreation Board was called to order at 7:00 PM at the North Lebanon Township Municipal Building located at 725 Kimmerlings Road, North Lebanon Township. The meeting started with the pledge to the flag.

The following members were present:

Constance Snavely	Chairperson
Jay Snavely	Member
Corey Hetrick	Member
Gary Zelinske	Member
Sheila Wartluft	Assistant Manager

Dwayne Elder was in attendance representing Ebenezer Baseball.

MOTION: Motion was made and seconded to approve the September minutes. Motion unanimously approved.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

NEW BUSINESS

Fireworks

Sheila mentioned she stated last month that she had received a letter from Keystone asking for approval and a price for the fireworks tent for 2009. She stated they would need to get approval and a price from the Board. She stated they have charged them \$300 for at least the past three years.

MOTION: Motion was made and seconded to accept the reservation for the fireworks tent for \$300.00. With no discussion, motion was approved.

Fees in Lieu of

Sheila stated she had given the Board members on update on the fees in lieu of and they have been saving the money for the plans for the new park including paying Rettew for plan updates and construction drawings they have been working on. She further stated she had not heard anything from DCNR about any grant money and was told they would decide in October.

Sheila stated she received a letter from the County Commissioners regarding an incentive package to work with the County Comp Plan. They allow different municipalities to apply. We applied for the maximum amount for our municipality size which is \$25,000. We received approval for Phase One. This means we now need to put the packet together for Phase Two of the grant application and if we receive approval we may receive the \$25,000.

Question was asked about the deadlines for fees in lieu of to which Sheila replied they would be spending the money by the deadline.

Question was also asked regarding maintenance of the upkeep of the fields which are now expanding. Sheila stated there is no way to come up with a clear cut answer for the maintenance issues. Board member Zelinske stated he had a question about possibly setting aside some money for this purpose. A discussion continued that the funds would be exhausted with the development of the new Park.

Pertinent Issues

Sheila stated they are working on the storm water pipe replacement at Lion's Lake. She said they were looking at the timeframe of two weeks. When the project is complete and the money is spent, she stated they should be able to turn it into DEP for the Growing Greener reimbursement.

Sheila mentioned she had an update on the park rentals for the year. She stated at Lion's Lake we collected \$3,450 and the Community Park \$4,855 for a total of \$8,305. Chairperson Snavely asked whether there was an increase of weekday rentals? Sheila replied that there were possibly one or two. Sheila stated we will put the information in the newsletter which may increase awareness for next year's rentals.

OLD BUSINESS

Budget Requests

Sheila stated she had only received requests from one of the sports organizations which was from Ebenezer Baseball. She stated some of the things they felt they could include in the budget were field treatments for the teener field and the midget field. She stated the other thing Dave felt they could do inexpensively is put the ventilation in the concession stand. The slushy machine did not need an additional water line. She stated Ebenezer Baseball had asked for fencing and extending dug out roofs. She stated the fencing over the backstop was a safety issue which was discussed last month. Dave obtained a quoted price of \$2,755 and no prices were provided for the extending the dugout. Sheila stated they are looking at rekeying the lock sets for the concessions which Dave will try to do in-

house and is priced out at \$640. Sheila stated the venting is priced at \$225.00. Sheila stated there are different line items in the budget for various issues.

Discussion followed regarding a request for fencing along both baselines at the midget field. Mr. Elder stated there is some used fencing in storage. The size and quantity was discussed, but Dwayne did not know what was in storage. Member Zelinske stated this may also be a safety issue and if they have the materials it may be a minimal expense. The electrical problem at the batting cage was also discussed.

Sheila stated she believed at this time her understanding was that the Board was recommending extending the fencing over homeplate, venting the concession stand, purchasing turf maintenance skids and perhaps extending the fence along 1st and 3rd baselines if it is a safety issue, and there is appropriate fencing “in house.” The rekeying would also be recommended for the concession/bathroom area.

MOTION: Motion was made and seconded to go with the recommendations listed above. Motion approved.

Agreement/athletic field use fees

Sheila provided a list of current costs for 2008 which Dave had provided for upkeep of the eight fields. Chairperson Snavely stated we are not going to make money but only maintain the fields we have. She stated looking at what other communities and other states have gone to years ago to maintain decent fields, some type of rental fee within reason is charged. She further stated they need to decide what to charge and how to charge for special use of the fields. Discussion followed regarding the charge per child for each of the sports which use the Township fields. Sheila stated there are essentially four organizations which would be included. She stated there are also one-time or short term uses which need to be addressed. Discussion followed what and how the fees should be calculated per organization. Sheila stressed that whatever the Board decides it was a recommendation only to the Board of Supervisors.

MOTION: Motion was made and seconded that we place a recommendation of \$2,000 in the budget to be collected from the sports organizations for use of the fields. Motion carried.

Chairperson Snavely stated the Board would need to decide what they would like to charge for tournaments for 2009.

MOTION: Motion was made and seconded to charge the \$125 pavilion rental fee plus \$25.00 for day long tournaments and for one game in and out a \$25.00 one game rental fee. Motion carried.

Damage to concession stand

Sheila stated the estimate for the damage to the concession stand over Labor Day was nearly \$500. She stated Detective Lauver is trying to recoup the damage.

With there being no more business brought before the Park and Recreation Board, the meeting was adjourned at 9:15 P.M.

Respectfully submitted,

Barbara Bertin
Recording Secretary