

**MINUTES
NORTH LEBANON TOWNSHIP
PARKS & RECREATION BOARD
March 7, 2006**

The meeting of the North Lebanon Township Parks & Recreation Board was called to order at 7:00 PM at the North Lebanon Township Municipal Building located at 725 Kimmerlings Road, North Lebanon Township. The meeting started with the pledge to the flag.

The following members were present:

Jay Snavelly	Member
Heather Pederson	Member
Constance Snavelly	Member
Sheila Wartluft	Asst. Manager

Sheila stated because they have a quorum they would be able to reorganize the Board for 2006. She asked for nominations for the Chairperson. Nomination was made and seconded for Steve Smith for Chairperson. He was unanimously elected.

Member Pederson called for a motion to approve the December minutes as the January meeting was cancelled. The February meeting had no quorum therefore a discussion was held regarding the Comprehensive Plan.

MOTION: Motion was made and seconded to approve the December minutes. Motion unanimously approved.

COMMENTS FROM THE PUBLIC

There were no comments from the public this evening.

NEW BUSINESS

Comprehensive Plan

Tim Staub from Rettew Associates asked if everyone received the packets. He stated he will discuss the revisions to the project schedule and talk about the community survey. He said regarding the question of how to distribute the survey he is looking at the GIS information database through the County which may be available shortly. The plan would then be formulated after the results of the survey were compiled. If the database is not available until May, there are other areas that may be addressed. We may be able to visit various areas like Lions Lake during the summer months to see what is available and what may need to be done. If the GIS is not available by May we may need to explore other options.

Mr. Staub asked that the committee look at the community survey Rettew provided. He asked if they have anything which should be added or subtracted from the first stage which is the letter explaining the process. Member stated the fourth paragraph may need to further explain what exactly they are doing and why. Mr. Staub next went over the actual survey. The first section of the survey was based on the area in which the resident lives. Discussion followed regarding division of the Township by districts. The next three sections are based on the existing parks as well as a proposed park. There were suggestions for placing the questions on the former Moyer property first and the importance of the feedback received from this information for the ten year plan. There were questions raised regarding Union Canal Park and Stoever's even though they are in the Township but are maintained by the city whether they are to be included in the survey.

Mr. Staub stated he would like to go over the inventory they pulled together regarding the programs within the Township and would like input on the few areas where there is missing information.

Loren from Rettew stated she would go over what the plan will look like when it is complete. She stated she would ask the committee to look at the information provided each meeting and return it to her. Sheila stated possibly they should mention grants and another member stated there should be something mentioned regarding maintenance.

She discussed the demographic information and asked that the committee go over that information for the next meeting. She said they might want to consider reasons why residents were either coming into the area or leaving. She also discussed various options for the survey and rewards for residents to attend the public meeting. She said she would like to confirm what they had would like to do to get the elementary schools involved like possibly having a contest to name the Moyer tract and another to draw the cover possibly before the end of the school year.

Fireworks

Sheila stated regarding fireworks in the past there was a \$300 rental fee. The Board agreed \$300 was sufficient. Suggestion was made to send a letter that if any clean up is required they will be charged an additional fee.

Field use by Union Canal

Sheila said she had received a letter from Gene Martin from Union Canal requesting that the opening day for try-outs is March 20th with games running to the end of July with a scheduled field clean-up and maintenance day following the tryouts.

Park Rentals

Sheila stated she had a request from someone who had already paid for the park rental and weren't able to use it this year. They wanted to know if the Board would consider allowing them to use that rental fee deposit for 2007. The Board decided they cannot transfer the rental fee to the following year.

Pertinent Issues

Member asked about why there are no flags at the flagpoles at Lions Lake. Sheila stated she will check with Dave.

OLD BUSINESS**Walking Path funding from DCED**

Sheila stated she had not yet received the check for the walking path.

Pertinent Issues

Member stated there was information on the internet regarding grants and designs for skate parks which had been discussed at an earlier meeting.

With there being no more business brought before the Park and Recreation Board the meeting was adjourned at 9:00 P.M.

Respectfully submitted,

Barbara Bertin
Recording Secretary