

**MINUTES  
NORTH LEBANON TOWNSHIP  
PARKS & RECREATION BOARD  
FEBRUARY 1, 2005**

The meeting of the North Lebanon Township Parks & Recreation Board was called to order at 7:00 PM at the North Lebanon Township Municipal Building located at 725 Kimmerlings Road, North Lebanon Township. The meeting started with the pledge to the flag.

The following members were present:

Jay Snavelly	Member
Gary Zelinske	Member
Steve Smith	Member
Heather Pederson	Member
Sheila Wartluft	Asst. Manager

Member Zelinske called for a motion to approve the January minutes.

**MOTION: Motion was made and second to approve the January minutes. Motion unanimously approved.**

Assistant Manager Wartluft wanted to mention that she always tends to bring up the website that the Township has developed. Well, we received our first e-mail to the website.

**COMMENTS FROM THE PUBLIC**

There were no comments from the public this evening.

**NEW BUSINESS**

**Lion's Club Dates**

She also wanted to mention that the Lions Club has submitted their dates for use of the pavilion at the Lake, as they do each year. They requested a total of 3 dates, 2 for meetings and 1 for their annual picnic.

**Expansion Project at NLT**

Sheila said she would explain a little bit about what is going on. The plan is a bit behind schedule. She has sent a letter to the sports organizations concerning the expansion. She has some concerns about where everyone is going to go while this is on going. The sand volleyball court will be done away with, as that is going to be parking area. When that will be gone, she does not know. The main building will be expanding to the North, East and West as it stands now. So it will be quite a large undertaking, going many

**Expansion Project at NLT(cont'd)**

directions. We will have workers here, as well as our employees, so parking is going to be an issue. The employees will have to be relocated during this expansion process. We told the architects that the building will have to remain up and running through the entire construction process. She is having some difficulty visualizing where everyone will be parking and working. She felt it was important to keep the sports organizations informed as to what is going on. She knows that the contractors have good intentions of keeping the fields clear, but knowing what she does about construction, she has concerns. Jay asked if this meeting room would be used until the new one is done? Sheila said she honestly does not know how the meetings will be held or where. One of the concerns in the office is that this particular room is where everyone will be re-locating while the construction is going on. She went on to explain what the tentative plans are for the main office area. She said she would keep the Board posted as to what is going on and when.

Steve asked if the volleyball court is used enough during the summer that it would be replaced? Jay said there is a game he almost every week. Sheila said she thinks that it will be re-located, because it is used quite a bit. Steve suggested that if and when they are re-located, could two be made, instead of one? Is there a lot of up keep with the courts? Sheila said not that she knows of with the exception of the "bee" problem that we have been having.

Another problem that she foresees is the park rentals. Where will they park? There will most likely be construction materials around. Between the sports people and the rental people, she is not sure if we will know anything until it actually starts. She has a real fear that we are going to lose the ball field near the recycling center, as it is tight now. She will keep the Board updated as to the information that she receives. She does not have a contact for the volleyball teams that play here, as they are pretty much pick up games. She foresees construction trailers and materials being placed in the location of the current court. Gary said it would probably be best to re-locate the court in close proximity to the pavilion, since a lot of the people that rent the pavilions use the court for their games. Sheila said she thinks they are looking to push it back a little bit. Jay said we are already on the line. Sheila said there is more room over there than you think. Jay said he was told that the telephone pole is on the next property. Gary said he thinks we need to notify the proper people as soon as possible and also, what can we do to make sure that we can get the people to come back again next year, after the construction is completed. Sheila said we don't know whom to notify for the volleyball teams. He suggested that we post it on the website or maybe even the Merchandiser. Heather asked if volleyball starts before the construction will be starting? Sheila said as far as she knows, it starts in summer. She does think that posting on the website is a great idea. Also, to mention that we do have another court at the Lake if anyone wants to drive over there to play. It was asked if when the court is re-located, is it going to be updated at all? If you're going to move something and it needs to be upgraded, then it should be done at that time. Sheila said she would get a letter together for those that use the volleyball courts and inform them of the impending construction. She will also put an item on the website as well. A memo will be provided for Cheri to read at the Supervisor's meeting too.

### **Fireworks Tent – June 25 to July 5**

Sheila asked the Board what their feelings are as far as the charge for this year? Jay suggested keeping the fee the same as last year, since we are not using this area and they aren't doing any damage to the property. Gary asked where this fee is put? Sheila said it is put in the account for the regular park rental fees. Jay added that they also clean up the area after they are done, so they seem pretty responsible.

**MOTION: Motion was made and second to keep the charge the same as last year for the fireworks tent for the dates listed above. Motion approved.**

### **Pertinent Issues**

Sheila reported that the light poles are up at the lake and they look nice. She said that Dave is going to be painting the base in the spring.

She also received a phone call from New Covenant Christian School concerning some playground equipment that was to be donated to the school. The problem with this is that it is our land that it would be placed on. So he wanted to talk to us about placing it on our land, but then he went on to say we could partner together to pay money towards this equipment? She always thought that a donation was "free". She asked him to respond to her e-mail and invited him to our meeting. Jay's feelings are that if the equipment is the kind that you would have at your home, then he would say no. Sheila said she has no idea what it is, other than it is supposed to be only a year old and practically brand new.

### **OLD BUSINESS**

#### **Walking Path Elimination /Replacement**

Sheila reported that Dave has been removing more and more of it. We are now looking to see if we can do it on our own or as a separate item or price it as part of our paving projects. There has been some talk about using a "porous" type of asphalt, which may not be a bad idea, since it is in that wet area. She said that she and Dave had gone out to see if they could find a place to relocate it. They feel they can get a nice walking path outside the flood area. They do have a concern with some of the trees and their dedication plaques, since now people will not be able to walk past them. They are possibly looking at relocating some of the trees and plaques. This is still up in the air. Sheila also mentioned that as part of the Eagle Scout project that was done at the lake with the plantings, a sign is going to be placed at the lake explaining the various trees and plants that were planted.

Sheila also mentioned that she has been receiving calls from Cedar Crest students looking for something to do as part of their senior project, both indoors and out.

**Pertinent Issues**

Sheila reported that she did contact Rettew to see if they heard anything about our grant processing. They told her DCNR is swamped with work and are hoping to have some sort of answer by March or April. This grant would be for the actual comp plan it self, not for development. She did attend the Green ways meeting last week, but did not have a chance to get all the information together. The engineering group they used for the Greenways was from Bethlehem and did a great job in putting the plan together. They took all of the information from the steering group and the other organizations and organized it. They came up with 5 different scenarios for the pathways. She will make sure that she gets the information together for the Board when she receives her packet from the group.

**INFORMATION ITEMS**

There were no information items this evening.

With there being no more business brought before the Recreation Board, meeting was adjourned at 7:40 PM.

Respectfully submitted,

Tina M. Haser  
Recording Secretary