

**MINUTES
NORTH LEBANON TOWNSHIP
PARKS & RECREATION BOARD
May 3, 2011**

The meeting of the North Lebanon Township Parks & Recreation Board was called to order at 7:00 PM at the North Lebanon Township Municipal Building located at 725 Kimmerlings Road, North Lebanon Township. The meeting started with the pledge to the flag.

The following members were present:

Jay Snavely	Member
Gary Zelinske	Member
Dwayne Elder	Member
Corey Hetrick	Member
Sheila Wartluft	Asst. Manager

There were no guests in attendance.

MOTION: Motion was made and seconded to approve the March minutes as the April meeting was cancelled due to no quorum. Motion carried.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

NEW BUSINESS

There was no new business to report.

OLD BUSINESS

DCNR Grant

Sheila reported a check was advanced to them from the DCNR grant for approximately \$90,000 which is 50% of the money. She explained they are requesting all the information up front which is complicated. She said they will need to have a registered engineer or landscape architect who will certify that everything is done at the end of the project. She explained the problem now is it needs to be bid as one big project which is an issue because we were planning to complete some this year and some next year. Sheila explained she and Cheri learned about the Co Stars Program at the PSATs Convention. This program is where different portions of a project can be pre-bid. Sheila mentioned they had sent the information about the Co Stars Program to the person they are working with at DCNR and she said she would contact Sheila if she saw something which

was objectionable with this program. Sheila explained that DCNR would like the project completed as quickly as possible and would like all the information complete by the next meeting with her. Sheila explained how she understood the CoStars Program works. Question was asked if we need to match the amount of the grant as we go along to which Sheila replied they need to track the labor and receipts for any purchases. Sheila explained they were planning to bid out the block building as they didn't feel comfortable doing this work in-house. She explained how the state contract works.

Sheila mentioned there is a sign for Lenni Lenape Park on Weavertown Road at the lower entrance. It is green and sitting on pressure treated wood and it is visible from the road. It was completed by an Eagle Scout. Another Eagle Scout completed the second part of the trail.

Fees in Lieu Of

Sheila stated she had given the Board the Fees in Lieu Of update. She explained she has not heard anything about the Crossings at Sweet Briar. Their Park and Rec fee would go into the Fees in Lieu Of fund. She said the lowest they had agreed on for Phase I was \$46,275 and they should get at least that within the next several months. She said they do have the \$90,750 from the DCNR grant to do the project and they do owe us another \$90,750 from the grant. She wanted to remind the Board the land for the park has already been paid off.

There was a further discussion of the CoStars Program.

Pertinent Issues

There were no pertinent issues.

With there being no more business brought before the Parks and Recreation Board the meeting was adjourned at 7:35 P.M.

Respectfully submitted,

Barbara Bertin
Recording Secretary