

**Minutes
North Lebanon Township Municipal Authority
December 9, 2004**

The meeting of the North Lebanon Township Municipal Authority was held on Wednesday, December 9, 2004, at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road Lebanon, PA with the following Board members present:

Thomas Parry	Chairman
Wynanne Demler	Vice-Chairman
Tod Dissinger	Treasurer
Ronald Ensminger	Secretary
Susan Switzer Pierce	Asst. Secretary
Sheila Wartluft	Asst. Mgr.
Fred Wolf	Henry & Beaver
Scott Rights	Steckbeck Engineering

Also in attendance were Wastewater Foreman Mike Kneasel, and 9 Township residents.

At this time, Chairman Parry called for a motion to approve the November minutes.

MOTION: Motion was made and second to approve the November minutes. Motion approved.

Next, Chairman Parry asked for a motion to approve all invoices and requisitions for payment, all which are subject to audit.

MOTION: Motion was made and second to approve the invoices and requisitions for payment all subject to audit. Motion unanimously approved.

COMMENTS FROM THE PUBLIC

Randy Pitt – 94 East Brookfield Drive

Mr. Pitt began by stating he is here this evening to discuss the sewer easement that goes through his property. He then asked to use the easel that is located in the meeting room to draw a rough sketch of his property. The property is about 150' across the back and around 300' the other way. He indicated that the sewer easement is 20' wide. The problem seems to be the placement of the pipe that goes through this easement. In his blueprint, which is signed by certified individuals, this easement is being shown as going right by the corner of his home. Without having the surveyor come back out and actually place that easement, we really don't know where the easement is, except for the drawings that you have. Sol Wolf asked to interrupt at this time to look at the drawing he provided. Mr. Pitt then said, after some other lengthy problems he had in trying to determine what

Randy Pitt – 94 East Brookfield Drive(cont'd)

he could place over this easement, he obtained a permit from Lebanon County Planning. On his deed it states as long as nothing is built on top of the easement, he should be OK, which was also verified by the man from County Planning. He marked 23' from the corner of his home to the corner of the garage that he is building. Mr. Kneasel, doing his job, came out to the site and shoots a line from the one manhole cover to the other manhole cover and determines that the sewer pipe is not in the center of this easement, rather, 7' from the corner of that garage which does not put the pipe in the center of that easement. He said this is all speculation because we really don't know exactly where this line is in the easement, except for this paper that all of you have. So in other words, the corner is 3' into the easement, which leaves 7' from the pipe to the corner of the garage. The Township has decided that he has to stop construction because that just isn't going to do. Parry asked if he has some construction done already? Pitt said he has the slab poured. Chairman Parry then asked what exactly do the as-builts show as far as the placement of the sewer line? Mike provided the as-builts for the Board to review. He indicated on the drawings where the lot in question is, lot 109. Mr. Pitt said you don't have to be a rocket scientist to measure the distances that are on this map. The house itself is within inches of where it is supposed to be; again, you don't have to be a rocket scientist to figure this out. Sol Wolf asked how many feet it is from the corner of his house to the foundation of the new garage? Mr. Pitt said 23' and Mr. Dissinger verified that number. Chairman Parry said we have visited this issue before and thought we had this all ironed out 6 months or so ago. What suddenly happened in the meantime that this is coming up again? Mr. Pitt said this is a totally different issue for one. Sol Wolf said we did sign an agreement with Mr. Pitt and it basically said he would not build on the easement, where everyone thought the easement was. What is attached to the agreement is the drawing that we have here to tonight. Chairman Parry asked about the property description that is in the courthouse? Sol Wolf said they would have no record of this easement other than the statement that there is one located on the lot as shown on the plan for the lot. But the plan does not have a dimension for the easement. Chairman Parry said he feels it would be reasonable when we place an easement, or if anyone were to place an easement, whether it be the electric company or any other utility, that this information would be placed on the deed so the homeowner is aware of it. Otherwise, we cannot expect the property owner to think about it. Sol Wolf said he thinks what happened is that County Planning does not go out for a building this size before they issue the permit to check the footage. So he got his building permit and it is marked on the permit that he is not to build on the right-of-way. From what he understands, Mr. Pitt did go in to review this with someone in at County Planning. The only thing they reviewed is the sketch and where his home is in relationship to the right-of-way. Then what happened is that when Mr. Pitt went to measure where he was putting the footer for the garage, he measured from the corner of the house, going over more than 20' and left a couple of extra feet to make sure that he was out of the right-of-way. The right-of-way itself is typically indicated better than what it is on the drawing that Mr. Pitt has provided. It usually

Randy Pitt – 94 East Brookfield Drive(cont'd)

has all of the dimensions starting in the street to the property line and then from the property line to the structures. That way you can plot out the right-of-way for the lot. On this drawing from the developer that Mr. Pitt has, the dimensions are not indicated. From the information that Mike has to work with it, it only allows him to take the manhole that is out in the street and going up to the next one up the street to plot the line. Mr. Pitt then asked if there is a law somewhere that states you have to stay out the easement when building a structure? Is this written somewhere? Does it say that you have to stay out of the easement or 10' away from the center of the pipe? Where is this coming from? Sol Wolf and Chairman Parry both said you have to stay out of the easement. Pitt said there are easements all over this Township. If you go out and look at each easement and marked them off, do you actually think there is nothing in those easements? Do you think the pipes are all exactly in the centers of those easements? Chairman Parry said he couldn't understand how we could have discussed this before and decided what was right and now we are right back where we were before. Mr. Pitt said he could clarify this. Chairman Parry said here it is coming back to "haunt" us, when it should not be if done the way it was supposed to be. It appears that what we decided upon 6 months ago was done and now we are still having a problem. Todd pointed out that since he is a friend of Mr. Pitts' he felt it was a conflict of interest to discuss the situation at the meeting. When Mr. Pitt called him to come out to the site and measure the distances, he did and came up with the same numbers as Mr. Pitt did. That is why he is trying to find out what the bottom line is here. Sol Wolf said the purpose of the easement is to allow the sewer department men room to go out and work on the line in the easement. He then asked what the distance is from back tire to back tire on the equipment? It cannot be more than 23", more like 18'. There is plenty of room to work in this easement should they have to. It's not like he has narrowed this down so that they cannot work in there. Parry said, back to his original question, why are we discussing this again, the easement has not moved from 6 months ago? Tod asked, what do we do to get this issue resolved? Sol Wolf said on the part of the sewer department, the contractor who did the work for Mr. Pitt did not make a PA One Call. They felt that when the One Call was placed, they would be notified that the work was starting and they would go out and mark the line in the right-of-way. When the contractor did not make the PA One Call, he himself tried to determine the location of the right-of-way by measuring it from the corner of his building. Chairman Parry said if the contractor did not make a PA One Call that falls under his problem. Anything that would arise from that would fall on him and the property owner. Sol Wolf said that Mr. Pitts issue here is that on the drawing he has here this evening and the drawing that is in the Recorder of Deeds office, do not match. Mr. Pitts position is that even though it was a building envelope, he thinks his house was built on the edge of the right-of-way as it is shown there, so our right-of-way is 20' out from his building. Mikes position is that he has located the pipe and in his mind, the pipe should be in the middle of the easement according to the documents that we have. If that is the case, he feels there should be 10' to each side of that pipe that cannot be encroached on. Tod

Randy Pitt – 94 East Brookfield Drive(cont'd)

asked if the easements determined before or after the homes are built? He was told before the home is constructed they are indicated on the actual development plans. Sol Wolf said unfortunately, you learn things after the fact. These problems should be dealt with when the developer introduces the plan. With the information that we have now, we know where the line is supposed to be, but not 100% sure where it was placed. All we have to determine the location is the manholes. Mr. Pitt said he is the one that turned himself in. He called over a year ago with the plans. At the time that he called, he asked for help in determining where he could place this building. He never tried to pull anything, do anything under the table, nothing shady, but still he has problems. Chairman Parry said the way it turned out, he probably could have put the garage where he originally wanted to put it, not where he actually put it. Pitt explained that the other place that it could have gone would have had no access to it. He said he was going to build a bigger garage, but to appease everyone and make everyone happy, he made it smaller. He then went on to explain that this was not the original problem with the garage. When he first proposed the building, he was told that he could not access the garage over the sewer easement. He was not allowed to put macadam over the sewer easement, even though the sewer easement goes under his driveway, his neighbors driveway and then out to the street. He said no problem, he will stone the driveway. He was told he could not do this either. It took 6 months of lawyers to finally come to the understanding that he could stone a driveway to the garage. After that he got his permit from County Planning and thought he was set to go. Sol Wolf said his big concern was when they went out to look at the building is that there were several items that were sitting on the easement as well, such as a boat a vehicle, etc. Pitt said they can be moved so easily and would not be a problem. What is a problem is that his neighbor locks three cars that sit over this easement every night. He parks one vehicle on his lot that is just close to the easement, and this has you concerned? If this is an issue, he will move it. Sol Wolf said just to be consistent with the agreement before, nothing is to be parked on this easement. Chairman Parry said it boils down to the fact that the agreement we had with Mr. Pitt before allowed him to do what he did, based on the information we had at the time. He just doesn't see anything else we can do. If we did it on bad information, then that is our problem, not his. Sol Wolf said he thinks the point that Mike has to address to the Board, is the fact that we went out and took a look at it. When we were there, it was 7' from the slab and then that gives you the other 16' from the pipe to the corner of his house. If he has to go out and work on the sewer line, does that give him enough room to work? Mike said his concern is in the event something goes wrong there and they have to dig it up, it is about 10' at that location. If it should open up and undermine the garage, then what? That is his real concern. Pitt said it could do the same thing to his house. Parry said he understands Mike's concern and it is a very valid concern, but at the same time we have to remember that we had an agreement and he did what we said he had to do. He has already started with the building and he doesn't think it would be fair to Mr. Pitt and to us to reverse our decision. What we have to do is

Randy Pitt – 94 East Brookfield Drive(cont'd)

learn a lesson from this. If we have a line and a right-of-way, we have to be sure that we have all the necessary information to base these types of decisions on. Mike said when this phase of Deerfield North was surveyed out, there were stakes placed where the manholes were to be, because he inspected this. That is why he is assuming that the pipe is where he said it was and why he indicated where the right-of-way is. He said they did not move the manholes from this plan to make things work. Chairman Parry said the manholes may be correct in their location, but the right-of-way is not indicated correctly. Sheila said the big concern here is that the contractor did not make the necessary PA One Call, which is the only way we have to mark our facilities to avoid this type of situation. Parry said that is the contractor's error and they should know better. At this time, Scott wanted to verify that what Mike is saying about the manholes is correct as well as the easement. If the manholes are in the right location the easement has to be in the correct position. Sol Wolf said but there are no dimensions there to base anything off of. Ron said if County planning has already issued the permit and he has already started, then how can we stop him? Chairman Parry said he doesn't see how we can take back the approval that was given. We cannot reverse the decision and take away the permit. But we must learn from this for future developments. We made the decision based on the information that we had at the time. Sol Wolf said if we learn anything from this at all, we have to make sure in future developments, no right-of-ways go through the lots. He realizes that this may be unavoidable, but we can try. Parry asked if we need to take any other action on this matter? Sol Wolf said no, he had put him and County planning on notice that basically stopped him. So now he needs to issue a letter to County planning allowing him to resume construction.

MOTION: Motion was made and second to approve Sol Wolf sending a letter to County Planning authorizing them to lift the cease construction order on the project on the Pitt property. Motion approved.

Mr. Pitt thanked the Board for their patience and their time this evening in resolving this very important issue.

Martin Barondick – Ebenezer

Mr. Barondick said he has a story to relate to the Board that Mr. Pitt may appreciate and enjoy. He said 15 years ago, he wanted to build a new shop at his residence in Ebenezer. He waited and waited for years, because he wanted to make it 30' x 40', but he would have gotten into his drain field, so he didn't. So every 3 months or so, he would stop in at the Township building to check to see if they were planning on putting sewer in the area where he lived. Every time, they said no, not in the near future. So, he decided to build the shop 30' x 30'. He built the shop at that size and one month from the time it was complete, he received a letter in the mail informing him that they were going to install sewer in Ebenezer. So now today he

Martin Barondick – Ebenezer(cont'd)

has a 30' x 30' shop, when it should have been a 30' x 40' because the Township didn't tell him what was going on.

Mr. Barondick said the real reason he is here tonight is the manholes on Long Lane. There are 14 manholes along Long Lane between Rt. 72 and the railroad bed that need attention. He has been trying to get these fixed for the past 1-1/2 years. As Sol Wolf knows, he has been attending all of the Township meetings, because he wants to get involved and is concerned about the problems in the Township. Sol Wolf said at the last Township meeting Mr. Barondick brought this subject up. Chairman Parry asked what he means by getting these manholes fixed? Sol Wolf said when the paving was done on Long Lane, the manholes and the paving do not match up. After the last meeting, he got a hold of Sheila and Mike and Scott. They then drove the site to get a look at the problem with the manholes. There are two that are really bad that need some attention, mainly the two that are east of the hard turn when coming east on Long Lane. Barondick the reason these are so bad is because of the apex of the turn and because of the tree that is also there. There is another one that is down at the railroad bed coming east that has the same problem. Barondick feels that the contractor that did the paving, Handwerk Contractors, did not put in the right risers when they paved Long Lane. Wolf said that Supervisor Brensinger said that they would fix them but not without the approval of the Authority and Mike's involvement. Parry asked Mike if all of the manholes need 1" rings put on them or what? Mike said they all vary, as it first started out as only three manholes, now they say it is 14, so he is not sure. Barondick said if you are going to fix them, you have to fix all of them to get it right. He suggested that they sue Handwerk for the sloppy work that they did. Mike said when those manholes were raised there was a lot of hydrogen sulfide in that line from the Water Street pump station and they cannot just go in and dig them up and raise them. They are sealed and it would be very expensive to repair them. You would actually damage the liner in the manholes by doing so. This line is a pressure line all the way from the hill and then runs gravity all the rest of the way. Mike said they raised them prior to the overlay that was done by Handwerk. This is the end result. Barondick asked who screwed this up, the Township or Handwerk? Mike said they were raised to what the road department wanted. Barondick said he still does not think that is the answer he is looking for. Mike said again, they followed the direction of the road department. Barondick said, now he is getting jerked around again. When he worked for the Township, there was one department that did everything and you knew who did what. Parry said he could sit here all night and point fingers, but that is not going to get the problem solved. We need to decide how and when to remedy the problem. Barondick said that is what he wants to do. Mike said the only thing that can be done is to take steel rings and paving, because you're going to have to pave around the manholes, otherwise you will have an inch or so sticking up. Tod asked what the norm is for this type of thing? Mike said we can't even go an inch, rather an 1-5/8" because the lids are 1-1/2" plus there is a bowl in there yet. Basically you will have a 1-5/8" and you're going to have to bring a taper back maybe

Martin Barondick – Ebenezer(cont'd)

so far in a square area to fix it. Parry said his next question is how low can Mike go to fix this? Mike repeated, 1-5/8". Sol Wolf said we also have to make sure that they are positioned in such a manner that they are going to get hit by the snowplows. Tod said that is his question really. How much difference should there be between the asphalt and the manhole lid? A half and inch, even with the paving, what? Mike said he leaves that up to the road department to determine. He never makes that determination, ever. He does not want to take the responsibility for the damage that would be done to the snowplows. He asks them where they want them and that is where he puts them. Mike said back to Barondicks question about why they were done the way they were during the project and why the paving was done that way; it was done the way they were told to do it by the road department. Tod asked who made that determination, was it Ed? Mike said it was. Barondick then said when he was working for the Township; they had a procedure for doing the road. First they would get the risers for a specific height depending on the road they were paving, and then they would lay the risers along the road where they would go. When Windsor came through paving they would lift the lids off and put the risers in and put the lids back on. They would then pave right up to the top of the manhole. Scott interjected by saying that this job was a little different than the normal paving job. He stated that Handwerk was a little ahead of the paving and when they put the sewers in, they actually raised the manhole frames and covers about and inch or so above the existing finished grade. They finished it by feathering the macadam back. The road crew said they were going to come back in the summertime and mill it and then re-pave the entire road. So they actually compensated for those risers during the construction period of the sewer system. For some reason, when it was overlaid, things just didn't match up. Tod said doesn't that mean that they had the overlay too thick? Barondick said, that is all water under the bridge; somehow, someday you are going to have to fix it. The problem is now, it is December and it is going to snow any day. Now the danger factor goes up 100%, as he is surprised that no one has crashed due to one of these manholes yet. Barondick said also another problem that is being created is heavier than normal traffic on this road due to the fact that the Cleona bridge is out. Mike said we could possibly mill these manholes down a little all around surface. Barondick said you couldn't do that because that would create a large water hole. Parry said unfortunately, we are not going to be able to do anything this year anymore, since the asphalt plants are closed for the winter. Barondick said if someone gets killed or injured, there would be lawsuits by slick Philadelphia lawyers. Parry reminded him that the Authority does not take care of the roads, but with a cooperative conversation with the Township road master, he is sure we can work something out. Again, Sol Wolf repeated that Ed said their department could fix it, but not without Mike's involvement because he didn't want to mess up a manhole. Barondick then said, President Harry Truman had a saying and asked Sol Wolf if he knew what he is referring to? Sol Wolf said yes, "the buck stops here." Parry asked Barondick to be patient with them and they will have them fixed. Barondick said he hopes he is not the one that ends up against the telephone pole because of the

Martin Barondick – Ebenezer(cont'd)

road. Parry said he should be a little wary of the situation since he is so familiar with it. Barondick said, the problem is, this has been going on for the past year and a half, and it needs to be fixed. Sol Wolf directed Mike to talk to Ed about this and come up with a plan, and then Mr. Barondick can get that information when he attends the Supervisors meetings.

SOLICITORS REPORT**Demolition Bid Opening**

Sol Wolf reported that the bids were opened today at 10 am. We had 6 bids, with Red Rock Construction getting the lowest bid at \$5,180. The second bid was Wm. Porto and Company at \$6,100, Empire Wrecking was \$9,600, Northeast Industrial Services Corp. \$13,900, K & F Excavating Company \$14,875, and Handwerk \$16,000. Tod asked who reviewed the bids? Sol Wolf said at this point we only opened them, nothing else was done. Parry said we better analyze them closely because of the spread in the numbers. Sol Wolf also said that he would make sure the bids are in order and that gives us the right to get references if we are not familiar with the low bidder. As long as the low bidder meets all the requirements, then we pretty much have to award it to the low bidder. Tod questioned the part about disposing of the materials. Did the bid spec indicate where the materials were to go? Sol Wolf said yes, this was all spelled out in the bid documents. The only thing that would make the difference is if they are able to salvage any of the materials. But anything that must be disposed of has to go to the Landfill. Parry asked if there is going to be a requirement for site fixing? Sol Wolf said no, the hole is going to be left there, what little bit of a hole there would be. Mike said since we are going to be going back in there to disturb it, it is senseless to have them prepare the site. Wolf said there is one wall that they are going to remove the foundation stone and leave it on the site, because the Township is going to use it. All of the rest of the debris will be taken away. What we need to do now is to check all of the references and go into the bid in detail to make sure that he did not leave anything out. Sol Wolf stated that they could award the bid tonight contingent on the bid review, and the performance bond being obtained. Tod asked where this Red Rock Construction is located? Sol Wolf said out of Mifflintown. It was then asked how long they have to totally demolish the house? Sol Wolf said we have 45 days to award the contract and then they will have the time that is specified on the bid documents.

At this time, Mr.Barondick said he has to claim ignorance on this matter. Why are we tearing this house down? Sol Wolf explained that this is on a piece of land that houses our North 8th Avenue pump station. We are tearing the building down to build a new pump station on, because the piece of property that the existing pump station is on is owned by the City of Lebanon.

Demolition Bid Opening(cont'd)

MOTION: Motion was made and second to award the bid for the demolition of the house on North 8th Avenue for the new pump station to Red Rock Construction, contingent upon all proper documentation and paperwork being provided to the Municipal Authority. Motion approved.

Water Project

Sol Wolf asked Scott if the contractor is finished to the point that we can turn the maintenance over to the City? Is there any punch list or anything that they are still working on? Scott responded by saying the punch list is complete and he feels we should send a letter to the City and ask them if they are ready to take the lines over. They had made mention to Sheila that they would not take it over until all of the connections were made by the homeowners. Does that mean everyone or what, he is not sure. Sol Wolf said he needs to send them a letter because it is by the agreement and we are not changing the terms of the agreement. The agreement provides when it is finished and everything has been inspected. Then that is the time that is it turned over to the City.

We have about 10 people that have not paid their tapping fee, nor contacted us for any reason. We have somewhere in the neighborhood of 70 residents that are not connected. At this point, he is going to make final contact with those people to find out if there is a reason for their not connecting or paying, because by the next meeting we have some people that have given us reasons why they cannot connect or pay and we need to act on those requests for extensions. We need to get the guidance of the Authority Board so they can get that part finished. Tod asked what happens if the City takes over the lines and these people are not connected? He assumes that the City would send them a bill, wouldn't they? Sol Wolf said he is not exactly what the agreement states as far as billing for these people, he would have to double check it. All of these things we are talking about, we had anticipated earlier and we have it in the agreement between the City and us. The bills are triggered by what we generate and give to the City.

The last item that he has for this evening is that the Authority is going to take the lead on implementing the Township ordinance concerning the State requirement for inspection for on-lot systems. Sheila and Cheri have met with County Planning on this and the County Commissioners have approved Lebanon County Planning to implement this program. They are getting their information together and then will go over it with a representative of the Township next month. The Township has been putting some of the information in the newsletter as well as the website concerning this new program. Once we get more specific information, it will come back to the Board. We have a list of the names and addresses of the properties in the Township that still have on-lot systems. When we have the necessary information on the program, we will want to send these people a letter informing them of it. Ron asked when this program becomes effective? Sol Wolf said the

Water Project(cont'd)

Township has to first pass the ordinance, and then we will be able to enforce it. This was a requirement when we submitted our Act 537 Plan for approval that the Township had to agree to implement this program within so many years. We have been fortunate to have been able to set this up so that our SEO, Gordie Sheetz, will be able to handle the entire thing for us.

ENGINEERS REPORT

Booster Pumps

Scott reported at the last Board meeting, we had sent some information into the City for their review concerning a booster pump station and what our intentions were. Initially they said they were not in favor of this booster pump station. They gave two reasons for this. One was because they did not want to be hassled with the operation of the station and also the cost to maintain it. The second item was that the tank is tied into other parts of the system and would cause an imbalance in the system as a whole. So we looked at ways that we could isolate the booster pump from the tank. In this case we have a looped system in this area and in order to make it fly, you have to take the loop out. But the City did send a letter after reviewing the plans and our conceptual sketches. He then read the letter to the Board and the residents in attendance. According to the letter, the City cannot recommend the construction or acceptance of the booster pump station to the City of Lebanon Authority. Nor would he recommend the North Lebanon Township Municipal Authority make this type of expenditure. The cost of installation and maintenance of a booster pump station with the distribution system is not cost effective in this situation. The Pennsylvania Department of Environmental Protection, Public Water Supply Manual, identifies the minimal and acceptable water system pressure of 20 psi at ground level. According to the readings of several hydrants in the new system, the lowest readings they have is 34 psi on Patmar Drive, which is the highest point in the new system. They go on to list a number of technical reasons why they are opposed to this. The two biggest reasons are that they are tied into the other storage tanks in the system, which means by fooling with this one, we are creating an imbalance with the other parts of the system. The other thing is that we have to take the loop out the system completely on North 7th Street, which is only closing a valve, in order for a booster pump station to work. Someone in the audience said if they are measuring 35 psi, that is different from the engineer's own readings. Scott said they took their own gauge and their own readings and this is what they came up with. But the gentleman is correct, it is more than what he got when he measured the pressure himself. Someone questioned, this is the hydrant, not the houses, correct? Scott said that is correct. Whose pressures are right, the City's or yours, someone asked? Scott said he couldn't tell from the letter, which hydrants on Patmar they tested, but he would venture to say it would be near 8th Avenue. He would also guess that there are hydrants on Patmar that have pressures lower than the 34 they got. So are we

Booster Pumps(cont'd)

stuck with what we have, is that what you are saying? Scott basically said, we could continue to push the booster pump station with the City, go with the individual booster pumps or leave it the way it is. He said in the City's eyes, per Jon Beers, this system ratifies their criteria as far as pressures are concerned. He is just telling them what the City is telling him, so that they know what he knows. Tod asked the three gentlemen that are in attendance if they are each hooked up to the water project yet? One of the gentleman said he did not check it with a gauge, but took a gallon jug and opened his kitchen faucet. It took 53 seconds to fill a gallon jug with water, almost a minute. Tod then asked Todd Shutter if he checked his water pressure since the last meeting? Mr. Shutter started to refer to the map that indicated 66 homes that have a low-pressure reading. Tod said he knows that, but he is asking him if he had his pressure checked to see exactly what he does indeed have coming into his home. Mr. Shutter again said, but that map was up where we are. Tod said he is asking because he isn't sure if it is his pressure that is low or his neighbors, he has never been able to give them an actual read for his property. Scott said elevation has everything to do with the pressure that each individual home is getting. Tod then asked Todd Shutter and Floyd Dove if they both have anything hooked up to their water system, such as a water softener, etc, that the water has to go through other than the regular line coming into the house? Mr. Shutter said his bypasses everything, as did Mr. Dove's. Sol Wolf asked if we have had any other inquiries from this particular area since the last meeting about low pressure? Sheila said she had one call from one person, but was in another part of the system. Tod said he would still like to see what the pressures are at the homes at the hose connections. Tod said at the last meeting, his concern was that had something grown into his system that could have put a restriction in it and that is one of the reasons that he asked if they had anything connected to the water system that could possibly restrict the flow now. He is mentioning this because is the pressure outside the home is good and the pressure inside the home is lower, it is most likely because of some sort of a restriction internally. Mr. Shutter said it is all new piping through his basement, so it isn't that. One of the gentleman said if the Board were to turn their water on and then turn it halfway off, that is the water pressure that he has and they probably have about 40 pounds of pressure in their home. Tod said they came and tested his water at his house for comparison and he is at a pretty high elevation. His pressure measured in at 26 or 27 at the hose bed. Scott wanted to confirm that he is to measure the pressure at Mr. Doves and Mr. Shutters property, the Board said yes. Sol Wolf said he would like to go along when they check the pressures. They Board worked out a time that would be convenient for the residents as well as the Board members and Sol Wolf. They decided upon 12 noon on Tuesday, December 14th.

8th Avenue Pump Station

Scott said he has a permit application for Sheila to sign so that it can be sent off to PennDot. He said that he and Mike would continue to work on the plans while this

8th Avenue Pump Station(cont'd)

application is with PennDot so that when the permit comes back they are ready to go out for bids. The goal is to bid it sometime in February, so that it would be the first job of the New Year.

Plan Reveiws**Ketchum Plan**

Scott said we received the revised plans for the Ketchum Plan that still show an incorrect detail that must be changed and corrected.

Countryside Mobile Home Park

We received some plans for the Countryside Mobile Home Park expansion. There really isn't much to review on this one, since it is a private system. Nothing in this park would be owned by the Authority. Sol Wolf said they are going to be connected into the water line as well, but the agreement is not yet signed. So we need to make sure that this is signed as soon as possible. Their water lateral is installed along Narrows Drive.

Woodlea

Scott reported that we received a set of plans for the easement drawings. He said he looked at them and there are still some things that they may have to change on these plans, such as manholes, etc. There is some language that needs to be added as well to the plans.

ASSISTANT MANAGER'S REPORT**Resolutions 11-04, 12-04, and 13-04**

Res. 11-04 is our rate resolution for 2005. The changes are in the mileage rate and we always adopt what the Federal number is which is 40.5 cents per mile. Chairman Parry asked if the items in red are the ones that are being changed? She said that is correct. Without reading the entire report, he feels we should just review the changes. We do have an additional change with the saddle tap installation going from \$650 to \$700. Sheila asked that we look at page 4; the water fees have a maximum limit of \$3,930. We have decided to adopt the tapping fee of \$3,500 for water tapping fees. These are the only changes in the rate structure. Parry asked if there were any questions on the rate resolution at this time? With no questions, he asked for a motion for approval.

Resolutions 11-04, 12-04, and 13-04(cont'd)

MOTION: Motion was made and second to approve Res. 11-2004, rate structure for 2005. Motion approved.

Res. 12-04 is the resolution for the Water Operating Budget, with Res. 13-04 being the resolution for the Wastewater Dept. Budget. No changes have been made to either of these since we discussed at the last meeting.

MOTION: Motion was made and second to approve Res. 12-2004, Water Operating Budget for 2005. Motion approved.

MOTION: Motion was made and second to approve Res. 13-2004, Sewer Operating/ Capital Reserve Budget for 2005. Motion approved.

Wastewater Safety Award

Sheila wanted to report to the Board about the award that the Wastewater Department has won for 2004. They were presented with the award at the Eastern Section meeting November 12th. Last year they were the runner-up. When determining the winner of this award, they look at the maintenance logs, the equipment; systems design flows, all sorts of safety training, and lots of other things. They had representatives that came and visited us and inspected our operation. She was asked if we received a plaque or anything? Sheila said we did get a very nice plaque. They were very impressed with our safety program here at the Township.

Certifications/ Licenses

Sheila announced that Tommy Camasta received his certification for his operator's license. She is going to get frames to put the certificates in. The other two have not yet received theirs; she is assuming they are sent in alphabetical order. They do have to be displayed per DEP. Chairman Parry offered his congratulations to the Wastewater Staff for their great accomplishments.

SEWER DEPARTMENT REPORT

Mike reported that they started laying the sewer line in the business park off of Tunnel Hill Road. They started at manhole #8 and are working their way up through. We have an inspector out there by the name of Bill Jones from Branchdale. He is the Chairman of the Sewer Authority in Branchdale and is very knowledgeable. Scott knows this gentleman very well and is doing a great job for us. Sol Wolf asked if this means that we do not have to do the inspections anymore? Mike said that we have to verify the plumbing in the building for the Valspar Plant. We have to

SEWER DEPARTMENT REPORT(cont'd)

visually verify it from the floor plan. It is going slow in the building because they are hitting an awful lot of rock. Tod reminded Mike that he wants to be notified when they start to put the netting down for the pipe. Tod then asked who gave them the permission to run the road up on the railroad bed? Is that for our guys to get the truck up there or what? Mike said they were do focused on other things that they did not even know they put the road in. It sort of fell through the cracks. Tod is concerned that too many people will be driving over this sewer line. We should really be putting a gate on this end of the bed as well, or at least someone should put a gate there. Chairman Parry said we need to contact the contractor and find out who is going to take care of this.

Mike reported that they completed 225,186' of line in their flushing program. They have 21,032' to go, less Deerfield North Phase IV, Phase V, Orchard View and Long Lane. Most of it now is in right-of-way areas.

At this time, Tod asked a question about the letter that was in the Public Forum in the Lebanon Daily News. He believes an Audrey Zellers wrote it. He said some of the information was not correct. How do we respond or do we respond to this type of a letter? Parry said, his personal opinion is, don't dignify it with a response. There are too many inaccuracies in the letter to even begin to respond to it. Our record speaks for itself. Tod asked if he is saying we should not respond to it? Parry said if the people that write a letter like that want to write a letter like that and take it out of context, then that is their problem. Sol Wolf said by responding you are only starting a war of words that need not be. If there is something in the letter that is incorrect, then the letter should go to the residents of the Township via the website or the newsletter. You have an obligation to the residents to be honest with them. Tod said that is what his point is. Parry said this is only one person's opinion and it is a public forum. He doesn't feel we need to dignify this with a response.

With no more business for the good of the Authority the meeting was adjourned at 8:35 PM.

Respectfully Submitted,

Tina M. Haser
Recording Secretary