

**Minutes
North Lebanon Township Municipal Authority
September 14, 2006**

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, September 14, 2006, at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Richard Miller	Vice Chairman
Tod Dissinger	Treasurer
Susan Switzer Pierce	Assistant Treasurer
Sheila Wartluft	Assistant Manager
Fred Wolf	Henry & Beaver
Scott Rights	Steckbeck Engineering

Also in attendance were Mike Kneasel, sewer foreman and two North Lebanon Township residents.

Vice Chairperson Miller asked for a motion to approve the August minutes.

MOTION: Motion was made and seconded to approve the August minutes. Motion approved.

Next, Vice Chairperson Miller asked for a motion to approve the invoices and requisitions for payment all subject to audit.

MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

SOLICITORS REPORT

Briar Lake

Solicitor Wolf stated the one additional right of way to be conveyed from Landmark Builders to the Authority was completed. At this point they have asked for a reduction in their bonding to which they would be entitled to the extent of the payments they have already made. He stated he and Sheila would

verify the amounts and deduct that from their bonding. He stated this is standard procedure.

Agreements

He stated the Ebersole Agreement and Narrows Glen Agreement have been signed and recorded.

Regarding the Spring Creek plan, he stated we have an outstanding agreement which is typical between the Authority and the developer. It guarantees payments and bonding for water, sewer, and contribution to the upgrade of the Eighth Avenue pumping station. The Planning Commission has approved it, and it will now go to the Board of Supervisors. Approving that plan will be contingent upon them signing our agreement, which has already been provided to them. After the agreement is signed that plan will be recorded.

Cedar Grill

Regarding Cedar Grill, Solicitor Wolf reported, if the Authority is in concurrence, we will work out an agreement with South Lebanon that Cedar Grill will tie into our sewer line. They would need to do an extension and eventually become our customer. The Authority will need to approve buying of capacity from the Lebanon City treatment plant for this project. Cedar Grill has made a request to both our Township and South Lebanon Township that they will be billed for our tapping fee based on the number of gallons per day computed.

MOTION: Motion was made and seconded for a permit as long as they abide by the plans for Cedar Grill to hook up to our sewer lines. Motion carried.

Narrows Drive Capacity Study

Solicitor Wolf asked Engineer Scott Rights to report on the capacity study. Scott stated they have been working on it for two weeks. Solicitor Wolf stated originally we thought part of the Bross estate would be included. However, this will be sold at auction sometime in October. There may not be any sewer capacity. Although the industrial tract was initially to be included in the study, the Bross estate did make a payment based on only four EDUs for this study, which they are planning to sell as four residential lots.

College Hill

Solicitor Wolf stated DEP is handling this situation. After investigation it was determined that most of the water usage is going into the sewer system. The

Board discussed their usage and possible solutions.

Repair of digging in right of way

Solicitor Wolf said that at the property where the kids were digging in our right of way, DEP took a look at what needed to be done and they cleaned it up and restored it.

Mobile Home Park

Solicitor Wolf stated regarding Countryside Mobile Home Park the previous owner paid off the remainder of the water tapping payments during settlement. The new owner expects to add 22 more units for which he will pay the sewer tapping fees.

Comcast

After the yearly review it was determined they don't owe us any additional fees for EDUs based on employees. They were billed for administrative costs for which we have received payment.

Spruce Park

Solicitor Wolf stated their maintenance company was to talk to Mike. Mike replied he had talked to them and they said they would need to perform maintenance service once a year.

Business Park

Solicitor Wolf stated the Township is looking at dedication of Hanford Drive and Windsor Drive. They are about ready to turn the sewer system over to us but they will not have everything completed for us when they turn the street over to the Township. The concern is at Hanford Drive there is a manhole with a service going out to the Hanford Drive right of way. A study was done to find out if it could be run by gravity and eliminate the pump station and the answer was yes but some of the runs would need to be a fairly good depth. It was agreed upon that they expose the service lateral to determine if the angle and elevation is okay. Scott stated it was deeper than what it needed to be which was to our advantage.

Solicitor Wolf stated the other outstanding issues before taking over the lines are them completing the asbuilt drawing information. Another issue is right of ways in the street, which is taken care of by a Township ordinance between the Municipal Authority and the Township, even if sewer is added on Windsor Drive.

At the conveyance of the sewer line to us, we will attach the sketch of the right of way on the park property to the agreement along with the legal description. The bonding of \$58,000 will need to be given to us at the time of conveyance.

The last issue will not kick in until 2007 and will involve Hillside Street. Mike stated it will need to be discussed due to rising costs whether to get started on it or wait.

Right of Ways at Homestead Acres

Because of other work, nothing has been done to this point.

ENGINEER'S REPORT

Televising Lines

Scott Rights stated they received the report from Mr. Rehab which shows photographs of all malfunctions in the pipes with a detailed summary explaining the defects they found. Mike summarized the findings mentioning they found eleven pipe breaks.

Plan Reviews

Scott stated regarding Conestoga Log Cabins, Sheila and Mike are taking a final look at that. Homestead Acres Phase IV just came in, and we haven't looked at it yet. An add-on lot at Tunnel Hill Road, which has been given to the Historical Society is also being reviewed.

Eighth Avenue Pump Station

North Eighth Avenue pump station punch list is completed but needs inspected so we are still holding the remaining \$5,000 payment.

ASSISTANT MANAGERS REPORT

Sheila mentioned she would send out a draft budget before the next meeting for the Board to examine.

SEWER DEPARTMENT REPORT

Mike distributed his sewer report to the Board. He reported they were hoping to receive PEMA funds for the damage received from the heavy rain. He stated they had finished flushing the lines for the year.

MOTION: Motion was made to accept the report and seconded. Motion was approved.

With no more business for the good of the Authority the meeting was adjourned at 8:30 p.m.

Respectfully Submitted,

Barbara Bertin
Recording Secretary