

**Minutes  
North Lebanon Township Municipal Authority  
July 13, 2006**

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, July 13, 2006, at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Wynanne Demler	Chairperson
Richard Miller	Vice Chairperson
Susan Switzer Pierce	Assistant Secretary
Sheila Wartluft	Assistant Manager
Fred Wolf	Henry & Beaver
Jeff Steckbeck	Steckbeck Engineering

Also in attendance were Mike Kneasel, sewer foreman and five North Lebanon Township residents.

**COMMENTS FROM THE PUBLIC**

There were no comments from the public.

Chairperson Demler asked for a motion to approve the May minutes because there was no quorum for the June meeting there were no minutes to approve.

**MOTION: Motion was made and seconded to approve the May minutes. Motion approved.**

Next, Chairperson Demler asked for a motion to approve the invoices and requisitions for payment all subject to audit.

**MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.**

**SOLICITOR' S REPORT**

**Spring Creek**

Solicitor Wolf stated they are working out the agreement for water and sewer service for this development and should have the final agreement ready within

the next several months. This will also include payments for the upgrade of the Eighth Avenue pump station.

### **Briar Lake**

He stated he sent Landmark Builders a notice regarding an additional right of way agreement which Sheila provided to them. They requested a reduction of bonding but we will not be taking action until we receive signature on the agreement. They are also developing Narrows Glen for which we will be needing an agreement and receive escrow to cover inspections and other costs.

### **On-Lot Program**

Under a Township and Authority ordinance we engaged County Planning to implement an on lot sewage systems program mandated by DEP that everyone be on a three year program to have their septic systems emptied. We now have fifteen out of a thousand which have not complied. He stated he will be contacting these property owners as a final attempt to see if there is a problem and if we can work something out, and if not he will send a final notice. If they do not comply at that point, he will have County Planning as our agent enforce it.

### **Piazza Agreement**

Solicitor Wolf stated Mr. and Mrs. Piazza have been working on expanding their mobile home park and have purchased sewer capacity through the Municipal Authority. Sheila has been contacted that there is a possibility that the mobile home park may be sold. He stated he and Sheila are recommending that all the payments for the tapping fee be made in full if the property is sold. They are also recommending that the standard fee for the tapping fees which remain be collected.

**MOTION: Motion was made and seconded to accept the proposal to acquire all outstanding monies due for the standard tapping fees if the mobile home park is sold. Motion approved.**

### **College Hill**

Solicitor Wolf stated they have been in contact with their attorney for an inspection of their operation because their water consumption has increased drastically. They have not yet responded to Mike's calls.

**Ebersole Property**

He stated they are working on an agreement with Mr. Ebersole regarding the buildings which have been torn down and that the sewer service be disconnected, plugged, and inspected by Mike. Secondly, when the new building is connected it is in accordance with us and inspected by the Wastewater Department. There are 13 EDUs assigned to the various buildings and transferred to the new owner. Once the agreement is signed, it will come back to the Authority.

**Narrows Drive**

Various contractors have been contacting Sheila and him regarding this area. He stated they they have scheduled a meeting with those developers to develop a study and will sign an agreement that they will deposit a sufficient amount to have the study completed depending on the amount of sewer capacity they may be requesting.

**Cedar Grill**

Solicitor Wolf said Cedar Grill filed a request to connect to the municipal sewer system as they are not currently connected. He stated they are working on an agreement for the number of EDUs, tapping fees, and inspection fees. As part of their agreement they will need to extend the sewer line which is currently behind the property.

**Seven Year Plan**

Fred passed out a tentative Capital expenditure plan for seven years. Included are vehicles which may need to be replaced, repairs to pump stations, and televising the lines. He stated they are trying to preserve the capital reserve. He stated he would like the Authority to look at the plan.

**Right of Way Issues**

Solicitor Wolf stated that regarding an area where kids were building a hut on our right of way, Officer Wengert, Codes Enforcement Officer, talked with the parents and kids telling them to clean it up. Mike went to check it and now they have dug a huge pit which he thinks is close or directly over a sewer pipe. Solicitor Wolf stated he will contact the parents and try to get them to clean it up because it is in an area where it is hard to get the equipment into it. They threw the dirt from the pit into the creek which makes it a DEP issue. Solicitor Wolf said their main concern is damage to the sewer line.

Regarding Homestead Acres issues, the Wastewater Department has been busy and have not been able to get out and mark the right of ways. Mike stated he took pictures after the extensive rain of some of the bridges in that area.

### **Comcast**

He said Sheila did a study because they have additional employees. Because their gallonage usage wasn't excessive for this year, we would just charge them an administrative fee for our costs incurred and that next year they would have to update us on the number of employees. We would need to check their usage again at that time.

### **Spruce Park**

Solicitor Wolf stated they did have someone service and clean their pump station. He said Mike would go out and give them additional information.

## **ENGINEER'S REPORT BY LETTER**

### **North Eighth Avenue Pump Station**

Scott Rights in his report stated that the pumping station has been certified as complete, and he is requesting action by the Authority for a time extension of 24 days.

**MOTION: Motion was made and seconded to approve change order #3. Motion approved.**

**MOTION: Motion was made and seconded to make payment to Marks for \$35,000 for the Eighth Avenue Pump Station. Motion approved.**

### **Water Pressure**

The water main project GLA group engineer Dan Hershey independent pressure readings on Marcon and Patmar Drive report was received by fax and the original will be forwarded.

### **Plan Review**

He stated he is working with Sheila and Mike on plans for Ebersole Auto Sales, Seyfert lot add on plan, Seyfert Orchards subdivision, and Spring Creek subdivision.

**MOTION: Motion was made and seconded to approve the plans for**

**Ebersole Auto Sales. Motion carried.**

**Sewer Main Line Televising**

Scott reported Mr. Rehab has completed 20,107 feet of 8" and 260 feet of 10". The current payment request is in the amount of \$13,806.22. He stated his office is recommending Board approval of that amount.

**MOTION: Motion was made and seconded to approve payment to Mr. Rehab in the amount of \$13,806.22 for the televising of the lines. Motion approved.**

**ASSISTANT MANAGER'S REPORT**

Sheila stated that she had nothing further to report.

**SEWER DEPARTMENT REPORT**

Mike showed prints of the results of the televising which had been done on the sewer lines. Mike stated they videotaped areas in the central and eastern districts. They have not yet been able to do the western district because they have not been able to clean the lines yet. Mike said they are in the early stages of finding out where the lines need repaired. Sheila stated they will need to prioritize where the money will be spent for repairs because only a small amount has been televised to this point.

Mike stated the new service truck will be coming within the next two weeks.

He stated regarding the Seventh Street paving project that they will be wrapping that job up shortly also. He said the Eighth Avenue Pump Station is running fine.

**MOTION: Motion was made and seconded to accept the report. Motion was approved.**

With no more business for the good of the Authority the meeting was adjourned at 8:15 p.m.

Respectfully Submitted,

Barbara Bertin  
Recording Secretary