

**Minutes**  
**North Lebanon Township Municipal Authority**  
**February 9, 2006**

The meeting of the North Lebanon Township Municipal Authority was held on Thursday, February 9, 2006, at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following Board members present:

Wynanne Demler	Chairperson
Richard Miller	Vice Chairperson
Tod Dissinger	Treasurer
Susan Switzer Pierce	Assistant Secretary
Sheila Wartluft	Assistant Manager
Fred Wolf	Henry & Beaver
Scott Rights	Steckbeck Engineering

Also in attendance were Mike Kneasel, sewer foreman, and eleven North Lebanon Township residents.

**SOLICITOR'S COMMENTS**

Solicitor Wolf introduced himself to the residents who were present regarding the Right of Way letters to the Harvest Drive residents. He stated since he sent the letter he had spoken with Alfred Brandt and given him a list of residents to contact and invite everyone to come to the meeting. He stated he would like to get phone numbers so Mike Kneasel could contact the residents to plan a meeting with them. The concern is the obstructions in the sewer right of way which will cause problems when the wastewater department needs to get their equipment in for flushing or repairing the lines. Solicitor Wolfe stated the Authority members; Scott Rights, engineer; and Sheila, Assistant Township Manager; and himself went out and walked the site to see what had been done. It was then requested that Fred send a letter to the residents telling them where the problem areas were, having a deadline, and also inviting anyone who has a problem to contact him. He stated he would allow anyone who wishes to speak to do so at this time.

Question was asked what a right of way actually is? Mike showed the prints of the affected area and showed the residents where the rights of ways were, and that they were 15' on either side of the sewer line. Mr. Brandt, 1116 Harvest Drive, questioned why they decided to run the sewer line behind the homes that were being developed instead of in the street. Question was asked why homes were allowed to be built on wetlands and if the sewer lines were safe in that area. Mike replied that the sewer lines were not leaking. Solicitor Wolf stated the maintenance that gets done in this area is flushing of the sewer lines to keep the sewer lines clean so residents don't get back up in their homes. He further stated they are trying to keep on a five-year program with the last cleaning in 2004. Mike stated they have been monitoring the situation for

several years. He stated they will be televising this area within three years to see if anything needs to be repaired. Mike explained what would take place in a worst-case scenario of a break in the line. Question was asked why the whole line couldn't be placed in the street and the answer was elevation. Sheila stated normally they put something in the newsletter when the flushing will be taking place.

Solicitor Wolf asked if each resident would explain what they had on the right of way. Mike stated they would work with the residents. Sheila stated everyone was sent a letter in approximately 2001 and the newer homes after that time regarding the sewer right of way. Mike stated the Army Corps of Engineers came with infrared photos showing how the properties looked prior and after the building which is how they knew what had been done as far as altering the area.

Chairperson Demler asked for a motion to approve the January minutes.

**MOTION: Motion was made and seconded to approve the January minutes. Motion approved.**

Next, Chairperson Demler asked for a motion to approve the invoices and requisitions for payment all subject to audit.

**MOTION: Motion was made and seconded to approve invoices and requisitions for payment all subject to audit. Motion approved.**

### **SOLICITORS REPORT**

#### **Spruce Park**

Solicitor Wolf said the Township adopted an ordinance requiring properties with sewage pumps to meet certain inspection requirements. A letter was sent to Spruce Park with a copy of the ordinance and that they are to get started on this and provide us with the information.

#### **Weaver's Bologna**

Solicitor Wolf stated he, Sheila, and Mike were out to check the changeover and conversions. We were getting high water readings, and we discussed that with them. They are now on quarterly billings and this has been drastically reduced.

#### **Comcast**

Fred stated he will have a letter to go out to them regarding EDUs because of the number of employees they have working in the building.

#### **PA Natural Chicks**

Solicitor Wolf stated that we went out and checked the operation which showed they some of the water they are use does not go back into the system. He said he would be notifying the new owner that there are a limited number of EDUs available.

### Pumpkin Ridge

He stated they have been trying to work out an agreement with George Christianson on capacity. Sheila, Scott, Mike, and I met and reviewed this. We haven't resolved the issue of where to connect with the only place available being on Route 422 right in front of Green Acres. We will need to provide a right of way back at the end of the property in the agreement should we ever want to extend the sewer line for future development. There is a possibility of having Green Acres eliminate their pump station and run their sewer into a pump station on Pumpkin Ridge and having both of them contribute to the cost of the pump station. Mr. Christianson is asking for 20 EDUs.

### Business Park

The Economic Development Company had been negotiating with several people whereby they would be out of developing the remaining portion of that land. There is a manhole in the street, and there is a small amount of water in the bottom of the manhole. Mike's concern is that the manhole may have sunk. We have two inches of water in the base and no sewage going through. The contractor struck a water pipe before it was paved and this may be why it hasn't shown any sinking in the pavement.

### 8<sup>th</sup> Avenue Pump Station

Solicitor Wolf stated he will explain the funding for the pump station. Briar Lake has a special purpose tapping fee which is collected as lots are sold and at the end of five years the whole bond has to be paid. Spring Creek is still in the planning stage at this point but the same principals will apply to them for going through the 8<sup>th</sup> Avenue pumping station.

Scott Rights said the pump station is under roof. The pumps are inside the building. Marks has the pay request for less than \$36,000 to pay for the wet wells, the roof trusses, and shingles. The total amount complete to date is approximately \$251,000 leaving a balance to complete the job of \$230,000. Solicitor Wolf stated once he receives the bill and does the requisition he will inform everyone before it is paid.

**MOTION: Motion was made and seconded to make payment to Mark's for the 8<sup>th</sup> Avenue pump station not to exceed \$36,000 pursuant to members of the Board receiving the actual amount of the payment. Motion was approved.**

### Televising lines

Fred said we had a meeting with the low bidder where we went over procedures on how this will be conducted. It is required under the bid documents that the contractor provide the payment bond, performance bond, insurance certificate, and sign the contract but this hasn't happened yet. We have awarded the bid under the terms and conditions of the bid document. When he does provide that we will sign the contract.

Mike stated we are going to try to start on the east side over at WalMart. The contractor is working for us to get 10,000 feet of line cleaned before he wants to come in and do any televising. We will be notifying the police department of where they will be working. Solicitor Wolf stated he informed the Board of Supervisors also that this will be occurring.

### George Hardick

Solicitor Wolf stated that DEP along with County Planning inspected the property. He was retaining some of the sewage in tanks that he had on his property. They put him under an order to correct the problem by emptying the tanks and then getting rid of them. The surrounding property owners were notified of the problem and they may want to get their wells tested. They were invited to contact the Township office or come to a meeting.

### PUC proceeding with the city

Each Board member will be receiving a memo from the PUC attorney. There are two proceedings going on now. The one was filed on behalf of the outside municipalities. It is now in the plea stage and then it will go into discovery. There will be preliminary proceedings with the PUC and then they will go from there. All the outside municipalities are named but the question is if they want to participate. Legislation is pending that with a third class city, like Lebanon, before they can take the system back they need to go through a process where the outside municipalities have a say in what happens.

## ENGINEERS REPORT

### Plan Reviews

Sheila and Mike are going to get together regarding Homestead Acres Phase IV. We did put out a letter on the Bross tract. They weren't asking for any public sewer, and we suggested that the lateral that was put in years ago for that site be put in the plans.

Regarding Briar Lake, the highway occupancy permit on East Maple Street when we did the water main project has expired. As part of the Briar Lake project, they had to extend the water main from the intersection of Eighth Avenue and East Maple and run it along East Maple to the new entrance of Phase III. If they are in the Penn Dot right of way it requires a Penn Dot occupancy permit to run the water line.

**MOTION: Motion was made and seconded that Sheila sign the application for the highway occupancy permit. Motion was carried.**

### Chapter 94 Report

Scott reported every year the Authority is requested to fill out a Chapter 94 report which talks about what the current flows are that go to the city. The city then takes these reports and compiles the discharge into the city plant and they put together a master. We also know how many EDU's run through the pump station and with the information we can come up with a flow per EDU. We have figured numbers of around 160 to 170 gallons per day per EDU per year. The state came up with the number of EDUs as 235 which is a fictitious number according to the actual flow.

**ASSISTANT MANAGER'S REPORT**

**2006 Report for Sewage Management Program**

Sheila stated she had given the Board a copy of the report she received from County Planning.

**SEWER DEPARTMENT REPORT**

Mike Kneasel stated regarding the mall project that they had to tear the old manhole out that was in the corner of the building. The manhole needed to be more than the original 18" away from the existing wall according to the structural engineer. The pipe there was in relatively good shape when they checked it.

Mike stated at the present they are getting ready to move into their new office and are building shelves for all of their books.

**MOTION: Motion was made to accept the report and seconded. Motion was approved.**

With no more business for the good of the Authority the meeting was adjourned at 9:15 p.m.

Respectfully Submitted,

Barbara Bertin  
Recording Secretary