

**MINUTES  
NORTH LEBANON TOWNSHIP BOARD OF SUPERVISORS  
BUDGET WORKSHOP - NOVEMBER 1, 2010**

Following a 15-minute break at the end of the regular November 1, 2010, meeting, the Board of Supervisors commenced their budget workshop with the following persons present.

|                   |                   |
|-------------------|-------------------|
| Kenneth Artz      | Chairman          |
| Richard Miller    | Vice-Chairman     |
| Edward Brensinger | Treasurer         |
| Cheri Grumbine    | Township Manager  |
| Sheila Wartluft   | Assistant Manager |

There were no residents that remained for the budget workshop following the regular meeting.

Manager Grumbine and the Board reviewed the General Fund expenditures to try to trim \$116,000+ to balance the budget. Manager Grumbine again reminded them that the budget does not include the additional Police Officer or the full-time Code Enforcement Officer being requested by Harold Easter, Chief of Police. These costs would be in addition to the \$116,000 shortfall in the budget and would require a tax increase to support.

After speaking with Supervisor/Roadmaster Brensinger she did place a wage category in the Special Projects Fund to reflect labor hours by the Highway Department on the spring and fall clean-up, as well as fall leaf collection. They also do periodical work in our yard waste facility such as grinding and turning of rows and the Highway Department will keep records on actual time spent in the yard waste facility in 2011 for an accurate account of labor hours. A total of 6 weeks is now being shown in the Special Projects (Recycling) Fund, which reduces labor costs in our General Fund.

The Board reviewed the various departmental expenses and capital purchases for further cost reductions. There are numerous cuts that will need to be completed in order to balance the budget for 2011. The Board directed Manager Grumbine to speak with each Department head and ask them to review their 2011 budget and make recommendations on possible cuts, as well as prioritize their capital purchase requests.

The Board concluded this session of the budget workshop and authorized Manager Grumbine to advertise two additional workshop meetings. Monday, November 8 and Tuesday, November 9, both commencing at 9:00 a.m.

The budget workshop adjourned at 10:00 PM.

Respectfully Submitted,

Cheri F. Grumbine  
Secretary/Manager