

**MINUTES
NORTH LEBANON TOWNSHIP BOARD OF SUPERVISORS
JANUARY 3, 2006**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors was held at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following people present:

Kenneth C. Artz	Supervisor
Edward A. Brensinger	Supervisor
Dawn Hawkins	Supervisor
Cheri F. Grumbine	Township Manager

Also in attendance were several other individuals.

Supervisor Artz called the meeting to order at 7:00 PM and the pledge to the flag was done. He then explained the procedure for tonight's meeting. Edward Brensinger has submitted his paperwork and taken his Oath of Office prior to tonight's meeting.

REORGANIZATION OF BOARD FOR 2006

1.)Nomination and Election of Chairperson, Vice Chairperson and Treasurer

MOTION: Was made and seconded to nominate Dawn Hawkins as Chairperson. Unanimously carried.

MOTION: Was made and seconded to nominate Ed Brensinger as Vice Chairperson of the Board. Unanimously carried.

MOTION: Was made and seconded to nominate Ken Artz as the Treasurer. Unanimously carried.

2.)Motion to Appoint the Township Secretary (Presently Cheri Grumbine)

MOTION: Was made and seconded to appoint Cheri F. Grumbine as Secretary. Unanimously carried.

3.)Motion to Set Treasurer's Bond to \$300,000 and Office Staff / Clerks Bond Limit to \$100,000 Each

MOTION: Was made and seconded to set the Treasurer's Bond limit at \$300,000 and the Office staff / clerks Bond limit at \$100,000 each. Unanimously carried.

4.)Motion to Appoint Township Solicitor – Presently Frederick Wolf

MOTION: Was made and seconded to appoint Frederick Wolf as the Township Solicitor. Unanimously carried.

5.)Motion to Approve Depositories For Township Funds (Presently Lebanon Valley Farmers, Fulton Financial, Northwest, Jonestown Bank, PLIGIT and First National Bank of Fredericksburg.

MOTION: Was made and seconded to approve the above listed depositories for all Township Funds. Unanimously carried.

6.)Motion to Appoint SEO (Presently Lebanon County Planning Dept – Gordon Sheetz, Alternate, Mandy Eisenhauer; Lori Books serves as the designated Local Agency for On-Lot Sewer Modules)

MOTION: Was made and seconded to appoint Lebanon County Planning Dept – Gordon Sheetz, SEO and Mandy Eisenhauer as the alternate Township Sewage Enforcement Officer. Unanimously carried.

7.)Motion to Appoint All Board Members as Emergency Equipment Operators (Recommended hourly compensation to be approved by Auditors)

MOTION: Was made and seconded to appoint all Board Members as emergency equipment operators, with hourly compensation to be approved by the Township Auditors. Unanimously carried.

8.)Select Voting Delegate for PSATS Convention (Previously Board Chairperson) and Approve Supervisors, Roadmaster, Manager, And Asst. Manager to Attend Convention. Also approve Roadmaster, Manager and Ass't Manager to receive employee wages while in attendance.

MOTION: Was made and seconded to approve Suv Dawn Hawkins as voting delegate at the PSATS Convention and to approve the Supervisors, Roadmaster, Manager and Asst Manager for attendance at the PSATS Convention with the Roadmaster, Twp Manager & Ass't Mgr to receive their regular employee wages while in attendance. Unanimously carried.

9.)Affirm Supervisor Ed Brensinger as Road Master

MOTION: Was made and seconded to affirm Suv Ed Brensinger as Roadmaster of NL Twp for 2006. Unanimously carried.

10.)Motion to Approve Board Meeting schedule for 2006

The dates had been advertised for the first and third Mondays of the month unless a Holiday, then the meeting is held on Tuesday. All meetings commence at 7:00 PM at the Twp building. The re-organizational Board meeting will be held Tuesday, January 2, 2007, per Twp Code.

MOTION: Was made and seconded to approve the meeting schedule for 2006. Unanimously carried.

11.)Motion to Approve 2006 Holiday Schedule – Dates Offices Closed

Good Friday	April 14	Election Day	November 7
Primary Election	May 16	Veterans Day	November 10
Memorial Day	May 29	Thanksgiving Day	November 23
Independence Day	July 4	Christmas Day	December 25
Labor Day	September 4	New Year's Day	January 1, 07

MOTION: Was made and seconded to approve the Holiday schedule for 2006 and the offices to be closed on these days. Unanimously carried.

12.) Appointments to Various Boards/Commissions

- A. Municipal Authority – (5 year term)
APPOINT: Richard Miller EXPIRE: 12/31/2010
- B. Planning Commission – (4 year term)
APPOINT: A. Bruce Sattazahn EXPIRE: 12/31/2009
- C. Park & Recreation - (3 year term)
APPOINT: Gary Zelinske EXPIRE: 12/31/2008
APPOINT: Constance Snavelly EXPIRE: 12/31/2008
- D.)Vacancy Board – (1 year term)
APPOINT: Darlene Martin EXPIRE: 12/31/2006
- E.)ELECTED AUDITOR – (6 year term)
APPOINT: Charles Allwein EXPIRE: 12/31/2011
To fill Vacancy until the next Election
- F.)Authority/Township Joint Arbitration Board (1 year term)
APPOINT: Suv Ken Artz EXPIRE: 12/31/2006
Resident – Hiram Brightbill 12/31/2006

MOTION: Was made and seconded to appoint all the various individuals, as listed above, to the appropriate Boards/Commissions and positions. Unanimously carried.

13.) Appointment to Zoning Hearing Board – Resolution No. 1-2006

APPOINT: Ammon Gibble EXPIRE: 12/31/2008

MOTION: Was made and seconded to adopt Resolution No. 1-2006 appointing Ammon Gibble to the Zoning Hearing Board for a 3-year term which expires 12/31/2008. Unanimously carried.

Suv Brensinger asked Mgr Grumbine to explain the reason for the Resolution to appoint Ammon Gibble. Mgr Grumbine explained due to the decisions that the Zoning Hearing Board is making, the Municipality Planning Code requires an appointment to the ZHB be done by Resolution.

14.) Motion to Approve the December 19, 2005 Minutes

MOTION: Was made and seconded to approve the minutes from December 19, 2005. Unanimously carried.

15.) Motion to Approve Payroll and Payment of all Invoices Subject to Audit

MOTION: Was made and seconded to approve payment of payroll and all invoices subject to audit. Unanimously carried.

COMMENTS FROM PUBLIC**A.) Pam Parr – 806 Patmar Drive**

Mrs. Parr told the Board she had been in attendance at the Zoning Hearing Meeting last week that had been postponed until January 10th. She wanted to know why the Board was not in attendance at that meeting. She stated that Ammon Gibble had explained the Supervisors have already decided in favor of this cell tower.

Pam Parr – 806 Patmar Drive (con't)

If this is the truth, why should a Public Hearing be held? Chp Hawkins explained that at the last meeting a discussion was held and the Board approved the terms of a lease agreement. They did not approve the tower placement. The Board could not approve the Variance that is being requested by Omnipoint. The Zoning Hearing Board must approve or deny that request. Parr then asked if the Supervisors are not the ones who make all the final decisions. The response was that in this situation, the Zoning Hearing Board has approval authority, not the Supervisors. The Supervisors have the option to appeal a decision made by the Zoning Hearing Board. The person/group applying to the ZHB may also appeal any decision made by the ZHB. Mrs. Parr said she has concerns about the “clustering” of companies to use the cell tower. She questioned the ability for 4 more possibilities for the cell tower. Suv Brensinger explained that this does not mean 4 separate cell towers. It means there is the possibility of 4 additional “users”, all on the same unit. Parr told the Board she expects to see all of them at the next Zoning Meeting scheduled for Jan 10th.

B.)Andy Weidman – 806 Patmar Drive

Mr. Weidman told the Board he had attended the Zoning meeting regarding Omnipoint also. He went home and did some research on the Internet. He wants the Supervisors to know he is not impressed with what he discovered and would like them to do a little research also.

TOWNSHIP MANAGER’S REPORT (Cheri Grumbine)**A.)Yard Waste Facility Card Renewal Due for 2006**

The fee for the Yardwaste Facility has remained at \$20 for residential and \$200 for a business card for businesses located in the Twp. This is for the 2006 season. The cards are renewable as of January 3rd 2006 and are valid until December 31, 2006.

B.)Christmas Tree Recycling Program

North Lebanon Twp will again be providing a location for residents to drop off undecorated Christmas Trees outside the Yardwaste Facility. The trees may be dropped off until February 17, 2006. The GLRA is also offering a drop off site, free of charge, at their facility until Saturday February 18, 2006.

C.) Appointment of Chubb & Associates – All Funds Audit 2006

The Twp has advertised for the appointment of a CPA firm to perform the “All Funds Audit” of 2006. Mgr Grumbine is asking the Board to approve the appointment of Chubb and Associates as the low bidder for this service for 2006. A copy of two proposals has been provided for the Board’s review.

MOTION: Was made and seconded to approve Chubb & Assoc. as the Twp Auditors for the 2006 “All Funds Budget”. Unanimously carried.

D.)Adoption of Fee Resolution 2-2006

Mgr Grumbine explained every year a review is completed on the list of various services offered by the Twp. When needed the fees are then revised. Resolution No. 2-2006 is being presented to the Board. After some discussion, while reviewing the suggested changes, the Board decided to move on this issue tonight.

Fee Resolution 2-2006 (con't)

MOTION: Was made and seconded to adopt the fee schedule for 2006 listed in Resolution No. 2-2006. Unanimously carried.

E.) Letter from Representative Zug – Hwy Restoration Projects

A letter was received from Rep Zug regarding current and future highway restoration projects. Attached to the letter is a list of their projects and target construction dates for the calendar years of 2006, 2007 and 2008. If the Twp has any projects they would like to add to the list they must be submitted to Rep Zug by January 31st. In reviewing the provided list the only location in North Lebanon Twp appears to be N 7th Street. Some discussion took place about some Twp projects that could be added to the list. Suv Brensinger suggested Mt Zion Road and Suv Artz suggested the storm water issue on Sandhill Road. Mgr Grumbine asked would Sandhill Road be just storm water? Suv Brensinger stated he thinks it should be both storm water and paving. Chp Hawkins asked what portion of Mt Zion Road Ed had in mind. He responded the City line through the Twp, which is probably referred to as E Maple Street. The Board was in agreement with these 2 additions to the list for Rep Zug.

F.) ZHB case Rescheduled for Tuesday, January 10 at 7:30 PM

Mgr Grumbine reminded the Board that the Zoning Hearing Board case regarding the cell tower, which had been postponed, would be held on Tuesday January 10th @7:30 PM.

G.) Annual Non-Emergency Activities for Fire Companies

Non-emergency listings from Ebenezer Fire Co and Weavertown Fire Co have been received. Mgr Grumbine suggested that the addition of National Night Out be added to each list, as it is not on the current list submitted. Suv Artz questioned if the list should be sent back to the Fire companies. Mgr Grumbine suggested it be added and when we notify the fire companies that their lists have been approved inform that the National Night Out was also added to the list to allow them the choice of participating.

MOTION: Was made and seconded to accept the non-emergency lists, with National Night Out being added, from Ebenezer and Weavertown Fire Companies. Unanimously carried.

COMMENTS FROM BOARD MEMBERS**A.) 2006 Fire Police Roster**

Chp Hawkins informed the Board that a Fire Police Roster has been received.

MOTION: Was made and seconded to approve the Fire Police Roster for the year 2006. Unanimously carried.

B.) Suv Brensinger

Suv Brensinger said he would like to thank the volunteers that are involved in our Fire companies and Fire Police. A lot is heard about how difficult it is to get volunteers and North Lebanon Twp is fortunate enough to have 4 volunteer fire companies. He wanted to make sure they receive a commendation for the work they do for the Twp.

C.)Suv Artz

Suv Artz said he wanted to announce the new Chief of Police has now started. The Board had met with him today and is looking forward to having the full Police force back in place soon.

There being no more business, meeting was adjourned.

Respectfully submitted,

Theresa L. George
Recording Secretary