

**MINUTES
NORTH LEBANON TOWNSHIP
BOARD OF SUPERVISORS
AUGUST 1, 2005**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors was held at 7:00 PM at the Municipal Building located at 725 Kimmerlings Road, Lebanon, PA with the following people present:

Kenneth C. Artz Chairperson
Edward A. Brensinger Treasurer
Cheri F. Grumbine Twp Manager

Also in attendance was: Timothy Yost of the Lebanon Daily News, Theresa L. George NLT employee and several other individuals.

The meeting was called to order and the pledge to the American flag was done.

COMMENTS FROM THE PUBLIC

A.) Bruce Sattazahn – Pansy Hill Nurseries RE: Roberto’s Towing Maple St

Mr. Sattazahn told the Board he was here to get an update on the property on Maple Street where Roberto is operating a towing business. He said he thought July 31st was the date that the property had to be in compliance. As of Sunday, August 1st Sattazahn had counted at least 13 vehicles parked in the front of the building. There are also vehicles to the rear of the building but he not sure how many as he did not count them. A discussion followed between the Supervisors and Mr. Sattazahn.

Mgr Grumbine informed everyone that Sol Wolf and Bonnie Grumbine, Twp employee, had visited the property this afternoon. Together they had witnessed several violations. Sol Wolf will be forwarding a letter about the non-compliance issues to Roberto.

APPROVAL OF MINUTES

MOTION: Was made and seconded to approve the minutes from July 18, 2005. Unanimously carried.

APPROVAL PAYROLL, PAYMENT OF INVOICES, FUND BALANCES

MOTION: Was made and seconded to approve payroll, invoices for payment subject to audit. Unanimously carried.

TOWNSHIP MANAGERS REPORT - Cheri F. Grumbine

A.) Review and Adoption of Personnel Manual

The Board had previously been provided with a revised Personnel Manual for their review. Discussions have been had for the last 2 years on this issue.

Review and Adoption of Personnel Manual (con't)

Mgr Grumbine told the Board if they have any questions or comments on the manual she would be happy to discuss any comments. After some discussion Chp Artz and Suv Brensinger stated they felt it would be better to act on this manual when the full Board is present. They agreed to table this issue until the next meeting, August 15th, when Suv Hawkins is present.

B.) Update on Land Preservation Program

Correspondence, dated July 15th, was received from Tim Sheffey, Chairman of the Lebanon County Agricultural Land Preservation Board. As of 2004 a report of 8 easements totaling 820.6 acres in North Lebanon Twp was recorded. As of July 15, 2005 a total of 11 easements amounting to 1,097.302 acres has been recorded for North Lebanon Twp. The Twp has been contributing an annual amount of \$5000, with a matching grant amount by the state. This will be the fifth year the Twp has made a financial contribution. The Preservation Board is requesting we again consider this when planning the 2006 Budget. There is no action for the Board to take tonight however when Budget work sessions begin, consideration of this contribution will be a part of the discussions.

C.) Quote to Determine Live Load Capacities for Bridges

Wilson Consulting Group has recently completed the 2 bridge inspections (1 on Emma Rd and 1 on Long Lane) the Twp is responsible for completing bi-annually. During the inspection process the Wilson Group recommended to Ed consideration be given to determine the live load capacity on these bridges to protect against anything happening. At that time Ed asked the Wilson Group to provide the Twp with an estimate for this determination process. A proposal has been received in the amount of \$300 for each bridge and would be provided along with the completed bridge inspection report for 2005.

Mgr Grumbine suggested the Board approve the Wilson Group determining the live load capacity for these 2 bridges. Sol Wolf would include the information in the Ordinance updates that are being prepared. The load posting signs could then be installed and would be expensed from the Liquid Fuels Fund. Chp Artz questioned Suv Brensinger about the past bridge inspections and the actual physical condition of the bridges. Some conversation followed between Suv Brensinger and Martin Barondick about the bridge on Long Lane and what repair work had been completed on it after Agnes Flood in 1972. Barondick explained other than “concrete wings” being added to both ends of the bridge he did not remember any other work being done on this bridge. Suv Brensinger said he felt the wear and tear on these bridges would warrant the load capacities being declared.

MOTION: Was made and seconded to approve the Wilson Group completing a live load capacity determination for the bridges located on Long Lane and Emma Road. Unanimously carried.

D.) Park & Recreation Improvements

The playground equipment at the Long Lane fields had been discussed during the July 5th Supervisors’ meeting. The Safety Committee directed a Memo to the Board asking the direction to take with some of the equipment that was showing signs of deterioration, repair or remove.

Park & Recreation Improvements (con't)

Sheila has provided an answering Memo to the Board in regards to the action that had been taken on this matter. Dave Strohm had worked with some NL Twp residents on a project for West Leb Twp. Jeff and Carin Kuhns have contributed sizeable amount of playground equipment/accessories for any repairs that could be accomplished with this particular area in our Twp. Some of the other issues will be resolved as time permits. A thank you letter was mailed to Mr./ Mrs. Kuhns, from Sheila, on behalf of NL Twp.

E.) Comprehensive Recreation, Park & Open Space Plan

The Park & Recreation Board has requested that one more announcement be made in regards to volunteers for the Comprehensive Recreation, Park & Open Space Plan Committee. The Twp has currently received names of several individuals that have indicated interest in serving on this Committee.

As there was no more business to conduct or discuss the meeting adjourned.

Respectfully Submitted,

Theresa L. George
Recording Secretary