

**MINUTES
NORTH LEBANON TOWNSHIP BOARD OF SUPERVISORS
JUNE 7, 2004**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors was held at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA, with the following people present:

Kenneth C. Artz	Chairperson
Dawn M. Hawkins	Vice-Chairperson
Edward A. Brensinger	Treasurer

Also in attendance was, Jim Ryan of the Lebanon Daily News, Theresa George, NLT employee and approximately 7 other individuals.

The meeting was called to order and the pledge to the American flag was done.

COMMENTS FROM THE PUBLIC

A.) Martin Barondik – New St

Mr. Barondik told the Board he had seen a public notice in the newspaper regarding a grant application for the purchase of a loader. The amount of \$121,000 is listed. Is this just for the grant application itself, asked Barondik? Suv Brensinger explained this is a part of the grant process we are required to do. Barondik read from the notice a portion, which mentions a grafill bucket as part of the equipment. Is this detachable, Barondik wanted to know. Suv Brensinger answered yes it is. Barondik then asked if a plow could be attached to the front of the loader. Answer yes. Barondik said, is it not true that when a grant is applied for they can tell you what is acceptable or not for that piece of equipment? Suv Brensinger explained that the people reviewing the grant application would determine whether or not the specifics of uses and percentages listed for the equipment, would be acceptable. Barondik then asked if the snow plowing predicted for this particular piece of equipment is acceptable to the people deciding on this grant application. Suv Brensinger answered yes they would allow plowing to be done with this piece of equipment. Suv Brensinger explained the Twp would be reimbursed a certain percentage for a piece of equipment that is multi-tasked. We would not receive the full amount but a percentage would be received, if approved. Barondik then asked how many loaders would the Twp have if this is approved? Suv Brensinger said this would be replacing the "544". Barondik said that piece has been here since he had worked here many years ago and has many hours on it. This would be a replacement piece of equipment.

MOTION TO APPROVE MINUTES

Minutes from the May 17th meeting were not available at this time for approval. Approval was tabled.

**MOTION TO APPROVE PAYROLL AND PAYMENT OF INVOICES
SUBJECT TO AUDIT**

MOTION: Was made and seconded to approve payment of payroll and payment of invoices subject to audit. Unanimously carried.

TOWNSHIP MANAGER’S REPORT – Cheri F. Grumbine (Read by Chp Artz)**A.) Update on Mechanic Street Project**

Chp Artz started by explaining the Mechanic St project by asking Suv Brensinger to give an update on this project. Suv Brensinger explained the Twp had purchased the former Yocum property with the intent to improve the very restrictive intersection on Sandhill Rd and Mechanic St. This has been a very tight intersection with a poor sight distance. The house had been torn down and the engineer was instructed to design a new intersection and get PADOT approval. The plans were approved by PADOT and grant money had been applied for and secured from the Community Block Grant of Lebanon County. This grant covered the expenses for the majority of the work. The Twp paid the engineering costs. The engineer is now preparing a deed description. The remaining property will be remarketed with the intent to sell in order to recoup some of the original purchasing cost of the property.

B.) Unified Construction Code

Chp Artz stated the Board has been discussing and reviewing various issues involved with the Unified Construction Code in recent weeks. The administrative information has now been received in the Twp office. The Twp will be appointing Lebanon County Planning to act as our enforcement for the Code. There will be several different documents the Board will be adopting in this entire process.

1. Ordinance – will have to be adopted by the Twp. A public hearing will be necessary for adoption of this Ordinance. The Hearing will be scheduled for June 21, 2004.

2. Contract with Lebanon County Planning – It is required that the Twp complete a contract in order for Lebanon County Planning to act as our enforcement. This contract can be adopted in the form of a Resolution, which could be completed the same night as the Public Hearing.

3. Fee Resolution – A fee Resolution from Lebanon County Planning will be included and can also be adopted the same night as the Public Hearing.

4. U.C.C. Municipal Election Board – A requirement from the state is to complete a Municipal Election form to let them know of the municipality’s decision. This can also be accomplished the same night as the Ordinance Hearing and adoption. A copy of the ordinance must be included in the paperwork submitted to the State.

5. Joint Appeals Board Agreement – A joint Code Appeals Board is also a requirement. This builds on the Ordinance and the contract that references the joint Appeals Board.

Unified Construction Code (con't)

The Appeals Board will be made up of, and chosen by the County, 3 qualified individuals from the fields of engineering, architecture, building construction, electrical, plumbing etc. The County will be selecting the individuals and are willing to consider any recommendations the Twp may have as part of the process. Chp Artz summarized by saying all this would be taking place at the meeting on June 21, 2004 during a Public Hearing, which is a requirement for this process.

C.)Tulpehocken Greenways Feasibility Study

The Twp's representative, Sheila Wartluft, has provided us with notice that there would be a meeting held June 17 at the Jackson Elementary School for public input regarding the Greenways Feasibility Study.

D.) Release of 18-month Integrity Bond – Deerfield North Phase 4

Chp Artz asked Suv Brensinger to comment on Phase 4 of Deerfield North. A request has been received by the Twp to release the 18-month integrity Bond that has now expired. Suv Brensinger stated he had created a "punch list" of deficiencies for Mr. Hess. That list has now been completed. Suv Brensinger stated the completion was done quickly and to his satisfaction. Some concrete in the storm drains, chipped curbing, missing hydrant markers and some signs being incorrectly placed were some of the items on the list.

MOTION: Was made and seconded to release the integrity Bond for Deerfield North Phase 4. Unanimously carried.

E.)Resignation of Chairperson Evelina Krall from Park & Rec Board

A resignation notice was received from Evelina Krall, Chp of the Park & Rec Board. A letter was submitted in which she mentions a conflict of schedule as her reason for resigning her position on the Board. Chp Artz said it is with regret the Twp accepts her resignation. He asked that a letter of recognition be sent to her from the Twp for her services while on the P & R Board.

MOTION: Was made and seconded to accept the resignation of Evelina Krall from the Park & Rec Board. Unanimously carried.

F.)Petition Regarding E. Canal Street & N 8th Ave

The Board had previously received a petition pertaining to the intersection at E. Canal St and N 8th Avenue. Chp Artz said there have been some serious accidents at this intersection. It is located near the entrance to Lincoln Village Mobile Home Park. Suv Hawkins said that although there have been only a few accidents at this intersection, recently there had been a very serious accident. She said the only reason more accidents have not occurred is due to the fact that anyone traveling this intersection knows how dangerous it is and drives accordingly.

Petition Regarding E. Canal Street & N 8th Ave

Clyde Flickinger told the Board he lives right across the street from this intersection. He said he knows the Board intended to ask Mr. Moore about trimming back the bank located at this intersection. He said he has already talked to Mr. Moore and he has indicated he would not be willing to do this. Some conversation followed about the bad driving habits people use when traveling this area. Suv Hawkins said she has spoken to Chf Wolfe about this issue and he has said he would review the issue and provided some suggestions to the Board of Supervisors.

G.) Planning Commission Meeting – June 14, 2004

Planning Commission is scheduled for June 14, 2004 and will have a representative from Valspar, Bob McNeary of the Lebanon Valley Economic development Corp, and Jeff Steckbeck Engineer present to hear and answer any comment pertaining to the Lebanon Business Park plans. It is anticipated a lot of the neighboring residents will be attending to hear any information that is provided.

H.) Letter from City of Lebanon – 5-year Housing & Community Development Program

Correspondence has been received from the City of Lebanon regarding the preparation of a 5-year Housing & Community Development Program for submission of its Community Development Block Grant Program to the US Department of Housing & Urban Development. Public Hearing will be held June 24 & October 21 at 3:30PM in the City Hall Council Chambers, 2nd floor.

I.) William & Cynthia Reber – 1225 Mt Zion Rd (Release of Bond)

Suv Brensinger said he had been asked to confirm the demolition of the old mobile home, which had been located at 1225 Mt Zion Rd. A new home has been constructed and the agreement with the Twp had stated the former home would be demolished. The Twp was holding a Bond to ensure the removal of the former home, which has now been completed. The Bond can now be released.

MOTION: Was made and seconded to release the Bond for William and Cynthia Reber of 1225 Mt Zion Rd. Unanimously carried.

Arlene Phillipy - 1394 Sholly Ave

Ms Phillipy questioned the Board about the study, which had been approved by the Board, pertaining to the proposed merger of Police departments. Where are we at with that issue? Chp Artz explained the Board has committed to have a regional Police study completed by the state. He said the Twp is waiting to receive the information from that study. The Twp has received a packet of information that needs to be completed by the Chief and the Twp. This will then be submitted to DCED, who is conducting the study. At this point the Chief is working on getting all the required information together in order to submit.

COMMENTS FROM BOARD MEMBERS

A.) Recycling Award – June 2 at GLRA

Chp Artz told the Public there had been an award received by the Twp for their efforts is Recycling. This year we received a second place rank for Recycling. Union Twp received first place. Chp Artz commended Bonnie Grumbine, Recycling Coordinator for the Twp and all the Twp residents who participate in the Recycling Program. Suv Hawkins pointed out that NLT's percentage has not dropped in the last few years. The difference is that Union Twp's percentage increased this year due to the drop-off center. NLT has progressed beyond the 38% participation the state mandates for many years.

There were no comments from the Board members and there being no more business, meeting was adjourned.

Respectfully submitted,

Theresa L. George
Recording Secretary