

**MINUTES
NORTH LEBANON TOWNSHIP BOARD OF SUPERVISORS
JANUARY 19, 2004**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors was held at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Rd, Lebanon, PA with the following people present:

Kenneth C. Artz	Chairperson
Dawn M. Hawkins.....	V-Chairperson
Edward A. Brensinger	Treasurer
Cheri F. Grumbine.....	Twp Manager
KimR. Wolfe.....	Chief of Police
Frederick S. Wolf	Henry & Beaver, LLP

Also in attendance was: Jim Ryan of the Daily News, Al Winn of the Patriot News, Theresa George and Bonnie Grumbine Twp employees, and approximately 2 other individuals.

The meeting convened at 7:00 PM and the pledge to the flag was done.

COMMENTS FROM THE PUBLIC

There were no public comments this evening.

APPROVAL OF MINUTES

MOTION: Was made and seconded to approve the minutes from January 5, 2004. Unanimously carried.

APPROVAL PAYROLL, PAYMENT OF INVOICES, FUND BALANCES

MOTION: Was made and seconded to approve payroll, invoices for payment and fund balances, which are all subject to audit. Unanimously carried.

CHIEF OF POLICE REPORT - Kim Wolfe

A.) Calls For Service - December 2003

Chf Wolfe provided the following report for the month of December:

1. Calls for Service totaled 278
2. 48 Criminal arrests
3. 46 Traffic arrests
4. 35 Court dates
5. 36 Follow up investigations
6. 28 Warnings
7. 12 Burglar Alarms
8. 2 Assault or aggravated assault
9. 17 Domestic situations
10. 4 DUI arrests
11. 3 Drug Arrests
12. 6 Police Assists
13. 8,094 Miles logged on the cruisers

Calls For Service - January 1, 2003 - December 31,2003

1. Calls for Service totaled 3486
 2. 953 Criminal arrests
 3. 1053 Traffic arrests
 4. 423 Court dates
 5. 603 Follow up investigations
 6. 490 Warnings
 7. 222 Burglar Alarms
 8. 39 Assault or aggravated assault
 9. 161 Domestic situations
 10. 43 DUI arrests
 11. 56 Drug Arrests
 12. 158 Police Assists
- 89,125 Miles logged on the cruisers for the year 2003

Chf Wolfe informed the Board the estimated calls responded to, per officer, for the year is 498.

B.) F.O.P. Office of the Year Award

Chf Wolfe informed the Supervisors that the Lebanon County Fraternal Order of Police hosted an award dinner on Saturday night. At this dinner the F.O.P. announced their selection of an Outstanding Officer of the Year Award. Chf Wolfe told the Board this year the Officer selected was Tim Knight of North Lebanon Twp Police Dept. This award was handed out 17 times, to date, and 3 of those 17 times the officer selected had been NL officers. A plaque is presented, which travels from department to department each year as it is awarded. Chp Artz questioned if the entire County is included in this award? Chf Wolfe said the City of Lebanon is not included in this award, as they do their own award.

Suv Hawkins told Chf Wolfe she feels this award is a reflection of what a wonderful Police Dept NL Twp has and also on him, personally, as Chief of the department. Chf Wolfe said he is very proud for him. Chf Wolfe said he had nominated Tim several times for his performance while on the job. This year he was selected. He continued onto say the various nominations shows the consistency on Officer Knight's part.

C.) Hardick Property Clean Up

Chp Artz asked Sol Wolf if there were any other issues that he might have to discuss with Chf Wolfe. He mentioned the Hardick clean up issue. Sol Wolf reported the original agreement, which had been signed by Mr. Hardick, has now expired. A revised agreement had been prepared for Hardick. He had asked Mr. Hardick to come to his office to review the agreement, as this is the agreement that will become an order of the court.

Hardick indicated to Sol Wolf, at that time, the agreement seemed to be in order and OK with him. He asked if he could review the agreement with his wife. As of this point in time, Sol Wolf has not received the agreement back from Hardick. He is now asking the Board for approval to move ahead with the original agreement and proceed with enforcement by getting an order of court.

Chp Artz thanked Chf Wolfe for attending and stated they did not have any other issues to discuss with him.

TOWNSHIP MANAGERS REPORT - Cheri F. Grumbine**A.) Showers/Zimmerman Subdivision Plan**

This Subdivision plan is located along the east side of Rte 343, north of Kercher Ave. It illustrates a lot addition of approximately 11.472 acres from the Showers property to the adjacent lands of Zimmerman. Mr. Zimmerman obtained a special exception from the Zoning Hearing Board late in Dec 2003, for his "mulching" business. This information is noted on the plan for any future reference. A letter from LCPD dated 1-12-04 is recommending approval as well as the Twp Planning Comm, who reviewed and offered their recommendation for approval of the plan at their 1-09-04, meeting last week.

Chp Artz remarked on the size of the addition, which is quite large. Twp Mgr Grumbine pointed out to the Board the Showers property is actually split by Rte 343. The west side of Rte 343 is a part of the Intensive Ag District for NL T.

MOTION: Was made and seconded to approve the Showers/Zimmerman Subdivision Plan. Unanimously carried.

B.) Appointment to the Municipal Authority Board - Wynanne Demler

The Municipal Authority has a vacant position on its Board due to the resignation of Sam Fields. There had been 2 names submitted for consideration. Both of these individuals were invited to attend the last Municipal Authority meeting. The name of Wynanne Demler is being presented to the Supervisors for appointment to the Authority Board, bringing the number of members back to five. Mgr Grumbine is suggesting the Board act to appoint Mrs. Demler to fill the vacated term, which will expire 12-31-2004.

Suv Hawkins questioned if Ms Demler had filled out a volunteer form or how she had expressed her interest. Mgr Grumbine stated she had responded to an article in the newspaper by writing a letter of interest.

MOTION: Was made and seconded to appoint Wynanne Demler of 1762 Frances Ann Drive to the Municipal Authority Board to fill the unexpired term of Sam Fields. Unanimously carried.

C.) Resolution No. 4-2004 – ZHB Alternate Member – Pastor Dean Cover

In order to ensure three members always being available for a Zoning Hearing, an alternate Board member is appointed. Pastor Dean Cover had completed a "volunteer form" and has agreed to serve on this particular Board. Resolution No. 4-2004 is for the appointment of Pastor Cover. The Board is being asked to adopt Resolution No. 4-2004.

MOTION: Was made and seconded to adopt Resolution No. 4-2004 appointing Pastor Dean Cover of 1124 Kochenderfer Road as Alternate Member of the ZHB. Unanimously carried.

D.) Resolution No. 5-2004 - "Corporate Authorization Resolution" - First National Bank of Fredericksburg

A Resolution issued by the First National Bank of Fredericksburg, is being provided to the Board. The Fredericksburg Bank is asking the Board of Supervisors to sign and adopt the Resolution which will allow (1) opening any deposit or share account(s) in the name of the Corporation (Township) (2) Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with this Financial Institution. Resolution No. 5- 2004 grants authorization to all 3 Board members. Two signatures of which are required.

Resolution No. 5-2004 (cont'd)

MOTION: Was made and seconded to adopt Resolution No. 5-2004 granting authorization to Board members to sign checks. Unanimously carried.

Suv Hawkins asked if this something that is done every year. Chp Artz explained this is a Resolution the Bank requires, not the Twp or the Twp Code. Mgr Grumbine said this is a formality Fredericksburg Bank wants completed for their books.

E.) Park & Rec Decision - North East Swim Club

The Park & Rec Board have made a decision during the 1-06-04 meeting in regards to the North East Swim Club's request to purchase and maintain the North East swimming pool and property. A copy of the letter to North East Swim Club has been provided for the Supervisors. The P & R members have decided against the purchase of this pool and property.

F.) Non-Emergency Activities - Ebenezer and Glenn-Lebanon Fire Companies

A list of non-emergency activities from both Ebenezer and Glenn-Leb Fire Companies has been received. The Board is being asked to approve both of these lists.

MOTION: Was made and seconded to approve the Non-Emergency activity lists from Ebenezer and Glenn-Leb Fire Companies. Unanimously carried.

G.) 2004 PROP Conference

A MEMO from Bonnie Grumbine, Twp Recycling Coordinator, has been received in reference to the annual PROP Conference held in Wilkes-Barre on July 27-29. Bonnie has also pointed out the conference is 90% reimbursable under DEP's 902 Recycling Grant and was included in her current Grant application. Mgr Grumbine is asking the Board to approve Bonnie's application to attend this conference.

Suv Hawkins asked if Bonnie would be the only one attending this conference. She was told yes. Chp Artz asked Bonnie if this is the first conference she would be attending. Bonnie confirmed that it was.

MOTION: Was made and seconded to approve Bonnie's application for attendance to the annual PROP Conference. Unanimously carried.

H.) Engineering Recommendation - Comprehensive Park & Recreation Plan

Throughout the year of 2003, the Park & Rec Board invited 5 different Engineering firms to attend a meeting and speak to the Board about their firms and the possibility of completing an update to the Twp's Park & Rec Comprehensive Plan. The Park & Rec has now chosen their top 3 choices for a recommendation to the Board of Supervisors. The next step would be to get actual proposals from the firms the Supervisors would want to have the Park & Rec Board work with on this important plan. Mgr Grumbine is asking the Board's advise as to which firms they would like to obtain proposals from for this project.

Engineering Recommendation (cont'd)

Chp Artz questioned the Twp's current Park & Rec comprehensive Plan. Mgr Grumbine stated the current Plan was completed by Rettew & Assoc in 1992 and is very outdated. When the current Plan was being created there had been Public Meetings to gather information about what direction the public would like to see in regards to recreational areas. There had been a lot of research done prior to the Plan being put together. At the time that Sheila had been working on obtaining information for a Grant from DCNR & DCED, she had been told one of the things that are considered is how up to date the Comprehensive Plan is at the time of the request. With the development of the former Moyer property, there will be decisions that need to be made as to how the property will be developed for recreational use.

Mgr Grumbine went over the recommendations outlined in the MEMO from Sheila. A brief description of all the firms is contained in the MEMO. The RBA Group was a choice the P&R Board included in their 3 choices. This Group seemed to be a "take charge" kind of firm and we usually like to be in control of what is designed for NLT. Another concern is the fact that there are actually 2 firms that work jointly on a project. There were actually 2 presentations to the Park & Rec Board that was a collaboration type of proposal. The other firm that fell into this category was the HRG/Spotts, Stevens & McCoy. This firm was another of the P&R Board's choices. David Miller & Assoc was also included in the P & R Boards' choices.

While Rettew was not one of the P & R choices, Sheila was very impressed with the proposal that Tim Straub had given. Tim was the only one, of all the presenters, that had actually taken the time to walk all the recreational areas. He also used many pictures while giving his presentation. Sheila felt this Group should perhaps be a consideration. She also mentioned in her MEMO if anyone of the Supervisors had any questions or would like any additional information she would be very happy to speak to them on these proposals. Chp Artz asked if during the presentations, the representatives had given any type of quotes? Mgr Grumbine replied no, they did not. The representatives from the firms gave an overall presentation of the firms' projects and working styles. The MEMO that was addressed to the Board of Supervisors is asking for a direction that they would like the Park & Rec Board to now take.

It would not be a good idea to get quotes from all 6 firms that had spoken to the Park & Rec Board. It would seem like a good idea to get quotes from 3 firms the Twp is more comfortable working with. Suv Hawkins asked if she understands the idea of the Comprehensive Plan. Is this Plan to deal with the developing of the former Moyer property? Mgr Grumbine replied the former Moyer property is a portion of the Plan. The Comprehensive Plan will encompass all recreational areas in North Lebanon Twp. All existing parks in the Twp; Lions Lake, NL Community Park, the former Moyer property and even Stoevers Dam Park. Although we do not regulate this park, the large majority of the park is located in NL Twp. Part of the Plan will be evaluating the NL residents and how they use this area for recreation. Suv Hawkins asked if the Twp would be having Public input again to do an updated Plan? Mgr Grumbine stated she envisions a Public Hearing as part of the process however it will be the Boards' decision. In order to pursue any more grants, the Park & Rec Comprehensive Plan will have to be updated in order to be considered for the Grants.

The Supervisors discussed what should be done about this matter, at this point in time Mgr Grumbine stated that sometime soon, she will need direction from them as to whether they wish to choose 3 from the list of 6 to request quotes from. If they wish to review the past Park & Rec minutes, they can be provided to the Board. Sheila's MEMO outlines the P&R Board's top 3 choices. Sheila also shared her opinion about some of the groups that the P&R Board did not place in their top 3 choices. The Supervisors discussed tabling this issue or moving forward with it. They all agreed this is not an issue, which could be decided in a hurry.

Comprehensive Park & Recreation Plan (cont'd)

Suv Brensinger suggested the Supervisors go along with the P&R Board's unanimous choice of David Miller & Assoc. Also include their 2nd choice of Spotts, Stevens & McCoy. A third choice could be Rettew & Assoc, as the Twp has had a good working relation in the past. While waiting for the quotes to come to the Park & Rec Board, the Supervisors could be reviewing the previous P&R minutes. Suv Hawkins stated that works for her. She felt Rettew & Assoc was a good inclusion due to the fact they have already been to all NL parks. Suv Hawkins then told her fellow members that the minutes from the January P&R meeting had just been provided to the Supervisors and there was a lengthy discussion on this issue.

MOTION: Was made and seconded to ask Spotts, Stevens & McCoy; David Miller & Assoc and Rettew & Assoc for quotes to complete a recreational Comprehensive Plan for the Twp. Unanimously carried.

I.) Request for Zoning Amendment - 1998 Water Street Property (Henry/Sarah Smith)

A petition has been received from Hess Home Builders to rezone 20 acres of property located at 1998 Water Street. This property is owned by Henry & Sarah Smith and is located north of the existing Deerfield North development. The property is currently zoned Ag and the request is to re-zone to R-1 Low Density Residential. R-1 zone establishes a minimum lot size of 15,000 SF with public sewer and water. The required procedure is outlined in the PA Municipality Planning Code. A Public Hearing must be held regarding this request. The posting of the property regarding the Public Hearing is required in order to notify any interested citizens. A recommendation from both Lebanon County Planning and the Twp Planning Commission is requested.

The Board receives these recommendations before the Public Hearing. Due to the fact this property is already in the NLT Ag Security Program, a letter requesting the property be removed from the Security Program has been requested and received. Any additional information the Board members feels they would like to have from Mr. Hess will be expressed to him by Mgr Grumbine. During some of the conversation, Suv Hawkins expressed some concern about the sizes of the building lots. Mgr Grumbine informed the Board the lots would be larger than the existing Deerfield North lots due to revisions to the regulations pertaining to subdivision lots. In order to conform to the current regulations, the proposed lots will be larger. Suv Artz expressed his concerns about the amount of "wetlands" in this area. Suv Hawkins stated she did not understand how homes could be built in a wetland area. Suv Brensinger said in looking at the proposed plan, the homes are not located in the actual "wetlands". Mgr Grumbine stated that the map before them was done to give a general overview of the proposed area. The property lines are not necessarily the property lines that would appear in an actual submission. The Board reviewed the sketch plan that had been provided.

Chp Artz said he also has a concern about an existing Right-of-Way. Will the existing R-O-W be included with the Smith property or is it included with the other property. The R-O-W was established as an access to a property located behind the Smith property. Sol Wolf advised the Board to contact Mr. Hess to get this kind of information. At this point in time the Twp must follow the procedure for advertising, posting the property and holding a Public Hearing. Any special circumstances or situations might be looked at in conjunction with any re-zoning requests or approvals. Sol Wolf told the Board there are probably issues that should be raised with the developer prior to the Hearing. The developer, before the Hearing, could address these issues. Sol Wolf asked if the layout of the streets seems to be something the Twp could approve? Suv Brensinger said by looking at the plans presented, the streets would give access to the property Chp Artz was referring to. Chp Artz then remarked on the issue of having more than one street into a development. More than one avenue of travel, in or out, is something the Board always tries to address before any approval is given. Mgr Grumbine told the Board members the proposal is here and will remain here at the Twp office. They could review the proposal at any time.

Request for Zoning Amendment – 1998 Water Street Property (cont'd)

Sol Wolf reviewed the next steps in this process. Lebanon County Planning will need to be contacted before the Public Hearing. The advertising and posting of the property must be done in the proper time frame. He suggested the second meeting in March for the scheduling of the Public Hearing. This would allow time to complete several of the requirements before the Public Hearing is held. Another issue that should be addressed during this whole process is the re-payment of all the Twp expenses incurred by this request. Mgr Grumbine explained the Twp had increased the fees at the beginning of the year. Mr. Hess has already submitted \$1500 along with this request. Any advertising costs, attorney fees and any other costs incurred by the Twp will be deducted from this amount. Chp Artz asked Sol Wolf and Mgr Grumbine to schedule a definite date in February or March. Mgr Grumbine responded it should be in March. Sol Wolf agreed with Mgr Grumbine citing the amount of issues that need to be addressed before the Hearing is held.

MOTION: Was made and seconded to hold a Public Hearing on March 15th regarding the rezoning request for 1998 Water Street property. Unanimously carried.

J.) Annual Mobile Home Park Licenses

Mgr Grumbine told the Board Theresa has been working on the annual renewal of the licenses for the Twp Mobile Home Parks. Applications had been sent to all the owners of the parks. All the applications and fees have been returned with the exception of Ridgeway Mobile Home Park. The fees are due January 15th. When Ridgeway's fees and renewal request are received the Board can approve it at that time. Mgr Grumbine is asking the Board to sign the licenses that have been prepared.

MOTION: Was made and seconded to approve the renewal applications and sign the licenses for the Mobile Home Parks that the Twp has received to date. Unanimously carried.

K.) Insurance Plan Inclusion

A letter was received from Dawn Hawkins to participate in the Twp Health Insurance Plan. This is for informational purpose only and is required by the Second Class Twp Code.

L.) Met Ed - Deerfield North Issue

Bonnie Grumbine provided a MEMO about some of the streetlights located in Deerfield North, Phase 4. Bonnie received a phone call from Met Ed informing her that there was a mistake made when placing the light bulbs in these fixtures. A 150-watt lamp had been used instead of the 100 watt that is used in all the other streetlights in the Twp. Naturally there is a difference in the price of service. Met Ed is asking what the Twp would like to do about these 4 lamps, keep the 150 watt or replace with 100 watt.

Suv Hawkins questioned Bonnie how long the bulbs have been in the lamps? Bonnie replied it has been a year and all the records in the Twp office show the charges to the Twp for a 100-watt bulb. Chp Artz questioned what exactly would change? Bonnie explained if the 150-watt bulbs remain, the charge to the Twp would increase. If the 100-watt bulbs are installed nothing in the billing would change. After some discussion the Board members all agreed that the bulbs should be kept uniform in the Twp streetlights. Suv Brensinger confirmed with Bonnie the changing of the bulbs would not be an expense to the Twp. Bonnie agreed this was what she had been told.

Met Ed -Deerfield North Issue (cont'd)

MOTION: Was made and seconded to have the light bulbs changed by Met Ed to 100-watt bulbs making all the bulbs uniform in the Twp. Unanimously carried.

SOLICITORS REPORT - Frederick Wolf**A.) Boundary Line with Bethel Twp**

Sol Wolf told the Board that Bethel Twp has now decided there are some issues they are not quite satisfied with. He had contacted their Attorney and suggested the 2 Twps meet and try to settle some of the undecided issues. Attorney John Enck indicated to Sol Wolf he had passed the information onto the Supervisors for Bethel Twp and is trying to arrange a time for a meeting.

B.) Property Clean Up

1. William Thomas / Oak/Maple Lane - Sol Wolf told the Board Bonnie has prepared a report on the clean up of this property. There is a camper and a vehicle parked on the property that he and Mr. Thomas have been discussing. He reported he will be meeting with Mr. Thomas on Wednesday.

George Hardick / Mt Zion Road - Sol Wolf told the Board since this issue was discussed earlier this evening he is now asking the Board to approve proceeding with the terms of the original agreement and obtain a date for a court hearing. Hardick is now in contempt of court, as the clean up is not finished. A building is to be constructed to house any vehicles and equipment he wishes to keep. The rest of the vehicles and equipment is to be removed and the junkyard eliminated. Sol Wolf told the Board that at this point we could no longer wait for Mr. Hardick to complete this work in order to be in compliance with the agreement he had signed. Hardick has not given the Twp any choice but to move on this issue.

MOTION: Was made and seconded to authorize the Solicitor to move on to the next step on the Hardick property clean up. Unanimously carried.

2. John Oates! Jay Street - This issue did go to court for enforcement. The Court Order states he has 30 days to complete this clean up, as he did not show up for court. A final notice was given to Mr. Oates on January 13th. As of this date one item has been removed but no costs have been submitted to the Twp. If the costs are not paid by 1-26-04, this issue goes back to the court for enforcement by the court.

C.) Tom Stewart Request - Water Lateral Easement

Sol Wolf informed the Supervisors that from a legal stand this request could be granted should the Board of Supervisors determine this was in the best interest of the Twp. An agreement needs to be drafted, specifying any costs incurred, will be paid by Stewart. A sketch showing the easement will also have to be provided. Sol Wolf advised the Board to try to look into the future before they decide on this issue. Once the R-O-W agreement is given, it would be impossible to ever get it rescinded. Stewart's request is in an area that would ever be needed by the Twp, we would not be able to get it back as the water lateral will be placed in the R-O-W. Suv Brensinger stated the area that is being requested is basically right on the property boundary lines. The Twp already has the salt barn constructed in this area, which is close to the property boundary line.

Tom Stewart Request - Water Lateral Easement (cont'd)

Sol Wolf suggested the Board members get together and look at the area. After they have come to some sort of agreement, Mgr Grumbine and himself will get together to draft an agreement. They will also contact Stewart and discuss with him what he will need to do to get this agreement accomplished. After some discussion, it was agreed this would be the best way to handle this request.

MOTION: Was made and seconded to table the request from Tom Stewart for a R-O-W until some review is done by the Supervisors. Unanimously carried.

D.) Letter to Fire Co

Sol Wolf reported he had sent a letter, on behalf of the Supervisors, to the fire companies thanking them for their cooperation and signing the "Drug & Alcohol Policy".

E.) Camp Meeting Agreement

The agreement, which had been finalized last month, is now recorded in the Recorder of Deeds Office.

F.) Water Project Schedule - Start Date: January 26

A pre-construction meeting had been held last week to discuss the progress of the water project. A starting date of 1-26-04 has been established. Informational letters have been prepared and the first phase has probably already been mailed. Copies of the letters have been made available to the Board.

G.) Fencing Bid Results - Intent to Award & Decision on Recycling Trailer

The Fencing Bid opening has been completed. One bid had been received from Amity Fencing. A copy of the bid information has been provided to the Board. The amount of the bid is \$17, 548. All bond and bidding documents have been submitted in proper form. Sol Wolf said the Board should decide whether or not to award this bid. If awarded, Ed and Amity Fencing will need to get together to coordinate the work project. A notice to proceed will have to be issued. Insurance certificate will have to be provided to the Twp and Bonding put into place.

Suv Brensinger asked Mgr Grumbine for confirmation that the fencing is part of a Grant that had been awarded. Mgr Grumbine confirmed this fact. 90% of the fencing costs will be covered by Grant monies, costing the Twp only 10%. Chp Artz asked if this cost includes the cost for the card system that was discussed. Suv Brensinger responded the card control mechanism is included in the grant but the cards are a separate cost. Additional discussion was had about the bidding process.

MOTION: Was made and seconded to award the security fencing project to Amity Fencing at the amount of \$17,548. Unanimously carried.

Sol Wolf asked Mgr Grumbine to ensure the contract being signed and he will follow through with the bonding information.

Recycling Trailer

Mgr Grumbine reminded the Board about the Recycling Trailer that had been discussed along with this particular grant. The bid for the fencing actually came in under budget. The time frame for making any kind of changes for items purchased is rapidly approaching and we don't want to get caught up short. She questioned Suv Brensinger if there might some particular equipment or something different he had thought of.

Suv Hawkins asked if this portable trailer would be parked somewhere specific when not being used for collection purposes? Suv Brensinger said he was thinking along those same lines. Bonnie explained the information she had been given by the representative, from DEP, in reference to what could be purchased and what was not allowable. Mgr Grumbine suggested she, Ed, and Bonnie sit down together and figure out how to proceed with this Grant money. The Supervisors were all in agreement with this suggestion.

H.) Declaration of Emergencies - Resolution No. 3-2004

Sol Wolf explained this Resolution is in reference to the Supervisors having the ability to declare an emergency for North Lebanon Township. It outlines the numerical order in which the declaration would need to be accomplished. Ed, as the Roadmaster, would be the first to make the declaration. If Ed should not be available and an emergency should arise, Ken Artz would be next in line to make a declaration. Dawn would be the final person this task would fall on.

This is a legal process the Supervisors would be able to enact should a need for this type of action ever occur. The idea of having this Resolution is for efficiency reasons. Once this declaration is made, immediate notification to the Board of Supervisors is required. The Supervisors would then, at the very next available date, take action to approve of the action. Once declared, a time frame of 7 days is enacted. The declared emergency would only last for 7 days unless the Board of Supervisors met as a group decided it would last longer than the 7 days. Prompt notice would then be required to be given by General Publication, which is something that will still have to be decided. Also a report must be filed with the PA Emergency Management Agency.

After the declaration is made the Twp's Emergency Action Plan would be called into action. Sol Wolf explained a list of possible events that would warrant this type of declaration must be attached to the Resolution. He tried to explain the types of situations that should be included on this list. The Board is not being asked to adopt this Resolution tonight, as the required attachment has not been prepared. Some discussion took place about the different scenarios, which would require an action such as this. Suv Hawkins questioned if the State would not recognize some of the more drastic situations as emergencies? Sol Wolf answered, yes the State does recognize it. If the State or County should issue a declaration the Twp would not have to take this action. However, if there is a situation that involves the Twp directly, and the State or County has taken no action, the Twp then has the authority to make this declaration.

Suv Hawkins said she is concerned about the Twp possibly declaring an emergency and then the State saying, no we do not recognize this as an emergency. The State would then not offer any financial assistance to the Twp. Sol Wolf reassured the Board that the Resolution contains all the required State statutes. He then added the Twp is always at the State's mercy, even during snowstorms. Sol Wolf continued on to mention that if an emergency were NOT declared the chances are very good the State would not help the Twp financially. Mgr Grumbine explained this whole question of "declared emergencies" was raised when the CDL licensing requirements were reviewed.

Declaration of Emergencies - Resolution No. 3-2004 (cont'd)

A declaration of emergency changes some of the hourly requirements involved. Sol Wolf repeated the Resolution is not legal without the attachments that list guidelines, which would require this declaration. Chp Artz asked what types of emergency measures the Twp has in place should an emergency be declared. Mgr Grumbine said the EMA Coordinator would step in to implement the BOP the Twp has established.

COMMENTS FROM BOARD MEMBERS/TWP MANAGER**A.) Dawn Hawkins**

Suv Hawkins said she wanted to state how proud she was of the NL Twp Police Dept and one of the officers being honored with an award. Chp Artz said he is in agreement with her remark.

As there was no more business to conduct or discuss the meeting adjourned.

Respectfully Submitted,

Theresa L. George
Recording Secretary