

**MINUTES
NORTH LEBANON TOWNSHIP BOARD OF SUPERVISORS
JANUARY 7, 2008**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors was held at 7:00 PM at the North Lebanon Township Municipal Building, 725 Kimmerlings Road, Lebanon, PA with the following people present:

Dawn Hawkins	Supervisor
Edward A. Brensinger	Supervisor
Kenneth C. Artz	Supervisor
Cheri F. Grumbine	Township Manager

Also in attendance was Roger Sands of the Patriot News, and several other individuals.

REORGANIZATION OF BOARD FOR 2008

1.)Oath of Office: Kenneth C. Artz provided Oath of Office to Secretary for new term.

Suv Hawkins confirmed with Mgr Grumbine that the required Oath of Office has been received and is on file at the Twp office. Mgr Grumbine replied it is on file in the office.

2.)Nomination and Election of Chairperson, Vice Chairperson and Treasurer

MOTION: Was made and seconded to nominate Edward Brensinger as Chairperson. Unanimously carried.

MOTION: Was made and seconded to nominate Kenneth Artz as Vice Chairperson of the Board. Unanimously carried.

MOTION: Was made and seconded to nominate Dawn Hawkins as the Treasurer. Unanimously carried.

3.)Motion to Appoint the Township Secretary (Presently Cheri Grumbine)

MOTION: Was made and seconded to appoint Cheri F. Grumbine as Secretary. Unanimously carried.

4.)Motion to Set Treasurer's Bond to \$300,000 and Office Staff/Clerks Bond Limit to \$100,000 each

MOTION: Was made and seconded to set the Treasurer's Bond limit at \$300,000 and the Office staff/clerks Bond limit at \$100,000 each. Unanimously carried.

5.)Motion to Appoint Township Solicitor - Presently Frederick Wolf

MOTION: Was made and seconded to appoint Frederick Wolf as the Township Solicitor. Unanimously carried.

6.) Motion to Approve Depositories for Township Funds (Presently Fulton Bank (formerly Lebanon Valley Famers), Fulton Financial, Northwest, Jonestown Bank, PLGIT and First National Bank of Fredericksburg.)

MOTION was made and seconded to approve the above listed depositories for all Township Funds. Unanimously carried.

7.) Motion to Appoint SEO (Presently Lebanon County Planning Dept - Gordon Sheetz and Alternate, Mandy Eisenhauer)

MOTION was made and seconded to appoint Lebanon County Planning Dept - Gordon Sheetz SEO and Mandy Eisenhauer as the alternate Township Sewage Enforcement Officer. Unanimously carried.

8.) Motion to Appoint All Board Members as Emergency Equipment Operators (Recommended hourly compensation to be approved by Auditors)

MOTION was made and seconded to appoint all Board Members as emergency equipment operators, with hourly compensation to be approved by the Township Auditors. Unanimously carried.

9.) Select Voting Delegate for PSATS Convention (Previously Board Chairperson) and Approve Supervisors, Roadmaster, Manager, And Asst. Manager to Attend Convention. Also approve Roadmaster, Manager and Ass't Manager to receive employee wages while in attendance.

MOTION: Was made and seconded to approve Suv Ed Brensinger as voting delegate at the PSATS Convention and to approve the Supervisors, Roadmaster, Manager and Asst Manager for attendance at the PSATS Convention with the Roadmaster, Twp Manager & Ass't Mgr receiving their regular employee wages while in attendance. Unanimously carried.

10.) Affirm Supervisor Ed Brensinger as Road Master

MOTION was made and seconded to affirm Suv Ed Brensinger as Roadmaster of NL Twp for 2008. Unanimously carried.

11.) Motion to Approve Board Meeting Schedule for 2008

The dates had been advertised for the first and third Mondays of the month unless a Holiday, then the meeting is held on Tuesday. This schedule would be for January through May and September through December. The meetings scheduled for June, July and August will be held the 3rd Monday only. All meetings commence at 7:00 PM at the Twp building. The re-organizational Board meeting will be held Monday, January 7, 2008, per Twp Code.

MOTION was made and seconded to approve the Board of Supervisors meeting schedule for 2008. Unanimously carried.

12.) Motion to Approve 2008 Holiday Schedule - Dates Offices Closed

Good Friday	March 21	Election Day	November 4
Primary Election	April 22	Veterans Day	November 11
Memorial Day	May 26	Thanksgiving Day	November 27

Approve 2008 Holiday Schedule - Dates Offices Closed (con't)

Independence Day	July 4	Christmas Day	December 25
Labor Day	September 1	New Year's Day	January 1, 2009

MOTION was made and seconded to approve the Holiday schedule for Non-Uniform 2008 and the offices to be closed on these days. Unanimously carried.

13.) Appointments to Various Boards/Commissions

- A. Municipal Authority - (5 yr term)
 APPOINT: Tod Dissinger EXPIRE: 12/31/2012
 Vacancy: Brian Hartman EXPIRE: 12/31/2011
 (completing vacated term)
- B. Planning Commission - (4 yr term)
 APPOINT: Darlene Martin EXPIRE: 12/31/2011
- C. Park & Recreation - (3 yr term)
 APPOINT: Steve Smith EXPIRE: 12/31/2010
- D.) Vacancy Board - (1 yr term)
 APPOINT: Darlene Martin EXPIRE: 12/31/2008
- E.) ELECTED AUDITOR - (2-yr term until next municipal election)
 Presently: Dale Shaak
- F.) Authority/Township Joint Arbitration Board (1 yr term)
 APPOINT: Suv Ken Artz EXPIRE: 12/31/2008
 Hiram Brightbill 12/31/2008
- G.) Representative for Refuse Authority - 5-yr term
 Presently: Bonnie Grumbine EXPIRE: 12/31/2012

MOTION was made and seconded to appoint all the various individuals, as listed above, to the appropriate Boards/Commissions and positions. Unanimously carried.

14.) Appointment to Zoning Hearing Board - Resolution No. 1-2008

APPOINT: John Resanovich, Sr. EXPIRE: 12/31/2010

MOTION was made and seconded to adopt Resolution No. 1-2008 appointing John Resanovich, Sr. member to the Zoning Hearing Board for a 3-year term, which expires 12/31/2010. Unanimously carried.

15.) MOTION was made and seconded to approve the minutes of December 17, 2007.

16.) MOTION was made and seconded to approve payroll and invoices for payment subject to audit. Unanimously carried.

COMMENTS FROM PUBLIC

A.) Charles Allwein - Martin Drive

Mr. Allwein told the Board he wanted to commend the Twp employees on the clean job that they have completed when picking up the storm debris.

Storm Debris Collection (con't)

Suv Brensinger stated it has been a long process with so much debris to collect. To date they have collected 70 loads. He said they have almost completed the whole Twp. By the end of the week he hopes to complete one more "pass" throughout the Twp. That will be the end of the collection. Ed said the yardwaste facility is totally full and waiting to be mulched.

TOWNSHIP MANAGER'S REPORT (Cheri Grumbine)**A.)Yard Waste Facility Card Renewal Due for 2008**

The residents of NLT are being reminded that the yardwaste cards used for access to the yardwaste facility are due for renewal. The fee has remained at \$25 for residential and \$250 for commercial and is active for the calendar year.

B.)Christmas Tree Recycling Program

North Leb Twp is also offering its Christmas tree drop off. The trees must be undecorated and may be placed at the designated area outside the yardwaste facility until February 15. The GLRA is accepting tree drop offs until February 16.

C.)Appointment of CPA- All Funds Audit 2008

The Twp has received a contract of services agreement from Brown, Schultz, Sheridan and Fritz for the All Funds Audit of 2008. Mgr Grumbine is asking the Board to approve the appointment of BSS&F for this service for 2008. Suv Hawkins asked if this was the same firm that had conducted the 2007 audit. Mgr Grumbine agreed it is the same firm. Previously it had been named Chubb & Assoc but the firm merged with BSSF a few years ago.

MOTION was made and seconded to approve Brown, Schultz, Sheridan and Fritz as the Twp Auditors for the 2008 All Funds Audit, per the written agreement. Unanimously carried.

D.)Code Appeals Board Resolution 2-2008

Per Lebanon County Planning's request, Resolution No. 2-2008 was prepared appointing members and an alternate member to the Lebanon County Code of Appeals Board for the PA Uniformed Construction Code. Some discussion took place about the appointees. Mgr Grumbine stated the current members will remain the same, Robert Boltz, John Poff, Bill Smeltzer and Patrick Brewer, as alternate member.

MOTION was made and seconded to adopt Resolution No. 2-2007 appointing the County Appeals Board. Unanimously carried.

Mgr Grumbine mentioned that the re-organizational meeting for the County is being held on January 23 @ 3pm in the Leb Co Commissioners meeting room. The meeting is open to the public.

E.)Athletic Assoc & Proposed Agreement

Mgr Grumbine reminded the Board they had tabled action on the proposed agreement regarding the sports facilities/fields located in the Twp. A discussion had been held about adding a "hold harmless" clause in the proposed agreement before forwarding to the athletic associations.

Athletic Assoc & Proposed Agreement (con't)

Sol Wolf has now completed the wording on this clause and it has been added to the proposed agreement. The Board is being asked to make a decision on proceeding with the agreement being forwarded to the various associations for their review and input.

Suv Brensinger questioned what type of action is being asked for. He wanted to make sure that after the associations have had the opportunity to offer their input; revisions could still be made before finalizing the agreement.

MOTION was made and seconded to approve the proposed sports agreement being forwarded to the various athletic associations for their review. Unanimously carried.

F.) Lenni Lenape Park - Tax Status

Mgr Grumbine reported to the Board on the application for a non-tax status for the Lenni Lenape recreational area. Confirmation has been received that the application has been approved. Steps will be taken to remove the recreational area, owned by the Twp, from a tax status.

COMMENTS FROM BOARD MEMBERS**A.)Suv Ken Artz - 2008**

Suv Artz said he is looking forward to another year of advancement and achievements for North Lebanon Twp. He mentioned that 2007 had been a difficult year trying to understand the EIT issue. He is hopeful 2008 will find the Twp prospering even more than in 2007.

There being no more business, meeting was adjourned.

Respectfully submitted,

Theresa L. George
Recording Secretary