

**MINUTES
NORTH LEBANON TOWNSHIP
BOARD OF SUPERVISORS
FEBRUARY 20, 2012**

The regularly scheduled meeting of the North Lebanon Township Board of Supervisors was held at 7:00 PM at the Municipal Building located at 725 Kimmerlings Road, Lebanon, PA with the following people present:

Richard E. Miller	Chairman
Edward A. Brensinger	Vice – Chairman
Kenneth C. Artz	Treasurer
Cheri F. Grumbine	Township Manager
Harold L. Easter	Chief of Police
Frederick Wolf	Henry & Beaver LLP

Also in attendance were Kathy Hackleman of the Lebanon Daily News and several other individuals. The meeting was called to order and the pledge to the flag was done.

COMMENTS FROM THE PUBLIC

A.) Harold Davies – 1800 E Mifflin St - Ridgeway MHP; Billing Concerns

Mr. Davies told the Board he was here to discuss an invoice he had received recently regarding inspections on a trailer he owns located at Ridgeway MHP. In October, a fire had occurred, which totally destroyed the trailer. Chris Miller was present during the fire and has returned to the site several times since the fire to conduct inspections. Davies stated he does not understand the return visits to complete inspections as the trailer was destroyed and removed from the site the day after the fire. Mr. Davies asked the Board if this is the process that generally happens when a fire occurs.

The Board asked Mr. Davies a few questions about the actual fire itself. Davies submitted to the Board several pictures of the fire and copies of the invoice he had received from the Twp. Chm Miller told Davies he feels the Board should not try to comment until they have an opportunity to speak with Chris Miller about this issue. Chm Miller questioned if there were other trailers involved in this fire. Davies replied the trailers on each side had some heat damage to the siding that he was asked to pay for. Davies stated that he did indeed pay for the damages to the other trailers. He repeated that he has serious questions about some of the fees listed on the invoice he received from the Twp pertaining to inspections after there was no longer any trailer on the site. Mr. Davies also mentioned that the invoices were sent to the owner of the park who gave the invoice to Davies saying he is financially responsible as he owned the trailer where the fire had occurred.

The Board members all were in agreement to contact Chris Miller and discuss the inspection activities and the various fees listed on this invoice. Chm Miller told Mr. Davies that he would meet with Chris Miller and either Mgr Grumbine or he would be in touch with him after their meeting with Chris Miller.

B.) Tice Lot Addition Plan – Prescott Dr/Halfway Dr

Mgr Grumbine explained that this plan is showing the subdividing of a portion of a property located off Halfway Dr and annexing it to a property located off Prescott Dr. The existing dwelling will remain with the residual lands on the Halfway Dr property.

Tice Lot Addition Plan (con't)

Suv Brensinger explained this was 2 properties owned by family members, father and son. The son is adding the lot addition to his property and is planning to sell the remaining property. These properties are serviced by onlot sewer and wells.

MOTION was made and seconded to approve the Lot Addition Plan for the Tice Subdivision Plan. Motion unanimously carried.

MOTION was made and seconded to approve the Non-Building Waiver Planning Module for the Tice Subdivision Plan. Motion unanimously carried.

C.) Jeff Steckbeck – Diving Procedure at Lions Lake

Mr. Steckbeck reported to the Board of Supervisors some of the findings that were discovered when the diver completed his inspection of the valve and grate located in the dam breast. He stated everything appeared to be in good condition with no damages to report. The DVD and report were sent to DEP and we are waiting for their response. There were some items that were inspected as part of the annual inspection that were noted. Muskrats are causing concerns for the dam breast and should be trapped when in season. In terms of the past seepage noticed from Jay St, there did not appear to be any this year. Steckbeck said he found this odd considering the wet conditions of this past fall and the unusual flooding event that had occurred this year. Also discussed was the bucket testing that is performed by Twp employee Dave Strohm. Mr. Steckbeck discussed the annual testing/inspections that are completed for the lake. He told the Board that the Twp employees are to be commended for the caring attitude and efforts that are put forth in maintaining this lake and the surrounding area.

Mr. Steckbeck reminded the Supervisors of the communication received from DEP last year regarding a Breach Analysis that will be required at some point in time. This is the analysis that was created by the Army corps of Engineers. He reminded the Board that although DEP is not asking for this testing/report at this time, the fact that it was mentioned means NL Twp is on their “radar” and should start preparing to receive a notice to have this analysis completed.

APPROVAL OF MINUTES

MOTION was made and seconded to approve minutes from the meeting of January 16, 2012. Motion was unanimously carried.

APPROVAL PAYROLL and PAYMENT OF INVOICES

MOTION was made and seconded to approve payroll, invoices for payment subject to audit. Motion was unanimously carried.

FIRE CHIEFS REPORT**A.) Monthly Report - January**

Fire Chf Don Steiner reported on the fire companies activities for the month of January. He reported a total of 39 service calls for volunteer response during the month of January.

B.) Rapid Entry System Waiver - Allegheny Valley Schools

A waiver request had been discussed at the January meeting pertaining to the Allegheny School home located on Cedar Crest Drive. The facility services the needs for (3) women with disabilities.

Allegheny Valley Schools – Knox Box (con't)

They view this situation as a single family residence, not a nursing or home care facility. According to the letter received there is 24/7 awake staff coverage. A copy of the waiver request letter had been provided to Donald Steiner Sr, Chief for the Weavertown Fire Company. The other 3 Fire Chiefs had also received a copy of this request in order to offer their recommendations to the Supervisors.

Don Steiner reported to the Supervisors he had met with the people at the Group Home and saw the facility and how it operates. After hearing how the home is run, he feels comfortable granting the waiver request for Allegheny Valley Schools located at 1099 Cedar Crest Drive. There is no automatic fire alarm at the house. When asked about the other Fire Chiefs, Steiner said his response is from Weavertown Fire Company only.

MOTION was made and seconded to approve the waiver request from Allegheny Valley Schools at 1099 Cedar Crest Dr pertaining to the Rapid Entry System. Motion unanimously carried.

CHIEF OF POLICE REPORT – Chief Harold Easter**A.) Calls for Service – Month of January**

Chf Easter reported on the activities for the month of January 2012. There were a total of 615 Police-Citizen contacts in the month of January. The Chf also reported on some of the categories for these calls of service.

B.) 2012 Fire Police Roster following Re-organization & 2011 Annual Report on Calls

The Board has been presented with the 2012 roster of Fire Police following the re-organization meeting. Chf Easter is asking the Board to approve the roster. Also provided to the Board was a summary report on annual calls for 2011.

MOTION was made and seconded to approve the 2012 roster of Fire Police. Motion unanimously carried.

C.) Safe Highways

Chf Easter told the Board he wished to inform them that the 2 specially trained Officers in the NLT Twp Police Dept are doing an excellent job of keeping the highways safe for public travel. Checking for faulty equipment and overloaded trucks are just some of the activities that are being completed. Chf Easter said he wanted to commend the officers for doing such a good job.

TOWNSHIP MANAGERS REPORT – Cheri F. Grumbine**A.) Authorize to Bid Fuel**

The Twp has not scheduled any paving projects for 2012 and the unleaded gasoline is purchased through the Costars Program. Diesel fuel is the only issue which will require bids for this year. The Board is being asked to authorize the release of bid documents for diesel fuel. Mgr Grumbine explained the bid documents will be released and we usually send out at least 3 bids to vendors. Bid Opening will be done Wednesday, April 11th with the awarding of bids to be done at the Supervisors meeting on April 16.

MOTION was made and seconded to approve releasing bid documents for the delivery of diesel fuel. Motion was unanimously carried.

B.) Corporate Regain

The annual agreement with Corporate Regain regarding participation in the “Good Samaritan Hospital/Corporate Regain Consortium” has been received. Compliance with CDL testing is required and the Board is being asked to authorize execution of the agreement in order to continue with this program.

MOTION was made and seconded to authorize signatures on the agreement with Corporate Regain for CDL testing. Motion was unanimously carried.

C.) Resolution 8-2012 – Disposition of Certain Municipal Records

The Board has received copies of Resolution 8-2012 which outlines various records to be destroyed according to the Municipal Records Retention Manual. The Board is being asked to take action to adopt Resolution 8-2012. Suv Brensinger questioned if the shredding of all these documents is completed inhouse. Mgr Grumbine replied she can only think of 1 time that outside sources were utilized. Both the Admin office and the Police Dept have large shredding equipment that can handle this volume.

MOTION was made and seconded to approve Res 8-2012 for destruction of records according to the Municipal Records Retention Manual. Motion was unanimously carried.

D.) Request from GLRA – Great American Clean-up of PA

The “Great American Clean-up Event” is scheduled for Saturday, April 21st. The event is scheduled as an Earth Day event and all registered groups will have from April 21st through May 7th to conduct a clean-up and then visit the GLRA for disposal. All volunteer cleanup groups will be instructed to provide their registration certificate and ID number when bringing waste to the GLRA. The Supervisors are being asked to waive “The Host Municipality Fee” in consideration of the cleanup event.

MOTION was made and seconded to approve waiving the Host Municipality Fee in consideration of the Great American Cleanup Event. Motion unanimously carried.

E.) 2012 MHP License Renewals – Lakeside; Countryside

Lakeside and Countryside Mobile Home Parks have submitted their renewal application and fee for the year 2012 licensing. The Board is being asked to review and authorize signatures on the 2012 licenses for these last 2 applications.

MOTION was made and seconded to approve the 2012 renewal applications for Lakeside and Countryside Mobile Home Parks. Motion unanimously carried.

F.) NLT Personnel Manual – Draft Revisions

Office personnel have been trying to complete revisions for the last 2 years which would bring certain items into compliance with our Personnel Manual. However there always seems to be some type of regulation changes and we never reach a point where the Manual was ready to provide to the Board for review. In order to at least proceed to obtain Board approval for a more current Manual we are submitting this draft to the Board for your review, knowing that there will be some “tweaking” required in the near future. The CDL regulation changes that will be forthcoming will be reviewed at the time the requirements are received.

NLT Personnel Manual – Draft Revisions (con't)

Office staff is registered to participate in a future webinar to obtain the new requirements. In order to keep things moving, the Board is being asked to review the revisions to the Manual that have been made to date. The Board will then be asked to take action to adopt the Manual in April or May once the CDL requirements have been included in the revised Personnel Manual. During the review process if there are any questions, the Supervisors are asked to contact Mgr Grumbine. She told the Board they are not being asked to take action tonight but are being asked to start reviewing the Manual for possible approval at the March or April meeting.

G.) Pertinent Issues

1.) CLSD Regional Comp Plan Update; Milestone #2- 2/16/12 @ South Lebanon Elementary.

The second milestone meeting for the CLSD Regional Comp Plan had been held this past Thursday, February 16th at South Lebanon Twp Elementary School. The consultant Michelle Brummer conducted the meeting, which was attended by members of the public as well as Committee members. Mgr Grumbine has provided the Supervisors with copies of the minutes from the last Steering Committee meeting (#12) held on February 12, 2012. She is asking the Board to review all the information and inform her on their thoughts as the process is now moving toward finalizing the plan. Suv Brensinger said he was happy to see a larger number of public citizens attending this meeting. The first meeting was attended by only a handful of people. This meeting was attended by about 75 people; 50 which were non-officials or committee members.

2.) February 1, LCPD Letter to Sholly Avenue Residents – Stormwater Mgmt Concerns

Acting on several complaints received, the County Engineer and LCPD staff conducted a site inspection on a swale that is located behind townhouses on Sholly Avenue. There are 8 property owners that received a letter from Bob Sentz, LCPD Ass't Director, requesting that these property owners re-establish the swale to the rear of their lots in accordance with the approved subdivision plan. A copy of the letter has been provided to the Supervisors as coordination will be the key to rectifying the situation. Residents are instructed to contact the County Engineer – Rick Bolt to review any questions and/or comments, as the County is the enforcement agent for NL Twp on all subdivision and land development issues.

Kristene Thomas – Sholly Ave Resident

Ms. Thomas told the Board she owns one of the properties that had received the swale letter. She stated she has contacted an attorney as well as Rick Bolt, County Engineer, to see what her rights are in this situation. One of her complaints is that if the swale is created in her backyard, according to the print that was provided along with the letter, she will have no yard area left. She also asked how 8 property owners are supposed to coordinate and accomplish the task of redesigning/installing the swale that was supposed to be in place. She also questioned why she, as current owner should be responsible for something that was not in place when she purchased the property 5 years ago. If the swale had been there she said she probably would not have purchased this property. Another question she has is why she should have to pay to have this work completed. She feels the Twp should be financially responsible for this task.

Chm Miller told Ms. Thomas they had received a copy of the letter that had been mailed to the owners. Some of the issues she is raising are not issues the Board can provide answers for at this time. He told Thomas there will have to be some research done as to what is shown on the approved subdivision/land development plan.

Sholly Avenue Residents – Stormwater Mgmt Concerns (con't)

Suv Artz discussed the large bank to the rear of the townhouses. It is possible that some of the problem was water runoff taking soils downhill and contributing to filling in the swale area. Suv Brensinger mentioned noticing the swale being shown on the subdivision plan when this issue was first brought to the Twp office. The recent flooding that was experienced would have made this situation worse.

Lutz – Sholly Ave Resident

Mr. Lutz said he thinks there may be some other water runoff issues in the area. Some of the neighbors have downspout location problems. Lutz said he has some serious doubts about the quality of the original construction of the townhouses. He told the Supervisors there was a French drain installed in his basement at the time of construction. When asked, Lutz stated he has owned his home for 10 years. He said the homes were constructed in the early 1990's sometime.

The Board asked Sol Wolf what type of legal options the Township has in regards to this situation. Sol Wolf replied that the first step is to review the subdivision/land dev plan to see what is shown. If the swale is part of the approved plan then it should be reinstalled. He reminded the Supervisors this type of project is part of the MS4 program that they are learning. Another important action is to consult with Lebanon County Planning as they are the Twp's administering enforcement for these types of situations. In answer to Ms. Thomas' question about coordinating this project, Sol Wolf suggested a meeting be arranged with the property owners, LCPD and Mgr Grumbine to discuss what exactly needs to be accomplished and help get the property owners organized in order to proceed with this project.

Chm Miller told Ms. Thomas and Mr. Lutz that the Twp would contact them to discuss a possible meeting. He asked if they would get word to the other 6 property owners to keep them informed. Once the Twp determines the process to follow, Mgr Grumbine would be in touch with the property owners. Thomas and Lutz agreed and provided their contact information.

3.) 2011 Administration Annual Report

The Annual Zoning Administration Report for 2011 has been received from Lebanon County Planning. Mgr Grumbine reviewed some of the previous year's reporting. This year (2011) showed a total of 144 building/construction permits and a total value of \$4,986,000 for all permits issued to North Lebanon Twp property owners.

4.) 2011 Right-to-Know Request Listing

A summary listing of all the 2011 Right-To-Know requests received has been provided to the Supervisors. A total of 29 requests were received. Mgr Grumbine pointed out the variety of requests that are received.

5.) Tire Collection Event – March 30, 8 am – 6 pm Expo Center

As part of the West Nile Virus Program the Penn State Extension Office will again be offering the Annual Tire Collection event for 2012. The event will be held from 8 am to 6 pm on Friday, May 30, 2012 at the Expo Center and Fairgrounds. Pre-registration is suggested in order to cut down on the early rush and to help speed people through. Residents may contact the Penn State Office to pre-register at 270-4391 no later than Friday, March 23.

6.) Jan 27 – DEP Violation Letter to Property Owner; Update on Well Contamination

The Board has received a copy of the DEP letter dated January 27 that was sent to the property owner along Union Canal Drive. The letter pertains to illegal dumping activities at the property and the remediation that will be required for completion by the property owner. West Lebanon Twp has been involved in this complaint and NL Twp is receiving a copy of this letter only because the property is located in NL Twp. The Twp has also received an email from West Lebanon Twp updating us on the well contamination issue along with a map showing where soil samples were taken.

Mgr Grumbine has received several phone calls from DEP's Reading Regional Office requesting information on the owner for another property where there has been some illegal dumping of trash and other items. Unfortunately these items have been dumped in an area that is an unopened alley which makes it difficult to determine ownership. Roadmaster Brensinger and Mgr Grumbine are in agreement that the Highway crew will clean out the brush and debris in this area. Roadmaster Brensinger recently discovered that West Lebanon has already removed most of the debris. The warmer temperatures have made it difficult to take heavy equipment into the area for removal of the brush debris. As soon as the temperatures provide for the freezing of the ground so that equipment can maneuver around in the area, the Highway Crew will finish working toward cleanup of the area. As this process proceeds DEP representatives will be kept informed so they can revisit the site.

7.) Re-addressing W Maple Street/ Rte 72

The re-addressing of the W Maple Street/Rte 72 was discussed by the Board several months ago. About a month ago Mr. Podjed, a property owner of multiple tracts of land located along Rte 72 met with Mgr Grumbine to discuss re-addressing this stretch road from W Maple Street to Rte 72. Mgr Grumbine had prepared a Memo to the Board dated January 18th sharing Mr. Podjed's initial responses. He will research what steps will be required for him to change the various licenses he holds to conduct businesses and let us know his thought after he receives this information. Mgr Grumbine plans to follow up on this issue with Mr. Podjed in a few weeks.

8.) Non-Emergency Activity Listing – Fire Companies – WC Meeting

The Board had conditionally approved the non-emergency lists provided by the four volunteer Fire Companies during the January 16th BOS meeting. The condition that had been placed was that the four Fire Chiefs would meet with the Twp staff, the Supervisors and the insurance agent. Unfortunately our insurance agent was not available to meet with the Fire Chiefs at their February meeting and will not be available for the March meeting either. Fire Chief Toby Gettler suggested the agent attend the April or May meeting. Mgr Grumbine stated she is uncomfortable about letting the issue drag on without a resolution and what may happen should any claims occur in the interim. A meeting is scheduled for Monday, February 27th at 12:30 between the insurance agent and Mgr Grumbine to discuss Twp issues. Should any of the Supervisors wish to attend this meeting in order to gain some insight as to how Worker's Comp issues are decided; the meeting will be held at the Twp building. Chm Miller questioned if the Fire Chiefs should be invited to this meeting. Mgr Grumbine explained the appointment was scheduled to discuss Twp topics, not the Fire Departments. If the Board is available to meet on April 4th with the Fire Chiefs, Mgr Grumbine will confirm with the insurance agent so that he is also available to attend the meeting.

Dawn Hawkins – Mt Zion Rd

Ms. Hawkins questioned why the Twp is providing worker's comp for the fire fighters. She said she does not remember this being done before.

Fire Companies – WC Meeting (con't)

Mgr Grumbine replied the Twp has always provided worker's compensation for the fire fighters. The Board stated it has only become an issue recently due to all the changes in the activities listing and the insurance companies becoming more stringent.

9.) 2011 Annual Activity Report – Planning Commission

The 2011 Annual Activity Report has been submitted to the Board on behalf of the Planning Commission. The report outlines the various activities for the year and the meeting attendance of the members. There were a total of 8 meetings held with 4 subdivision plans recommended and 2 land development plans during the year of 2011. Currently there are 3 additional plans for recommendation. Some of the other recommendations made by the Commission were 1) the request from Landmark to change "The Crossings" from private to publicly owned streets; 2) the Airport Hazard Zoning Ordinance. Commission member Charles Allwein is involved with the CLSD Regional comp Plan work. He provides monthly updates to the Commission so discussions can be held to get input from all the Commission members on various topics.

10.) 2011 Safety Committee Annual Summary

The Safety Committee has provided their 2011 Year End Summary to the Board for review. Mgr Grumbine reviewed the 3 page report with the Board.

11.) Letter to Swatara – Comments on Zoning Amendment Request Fisher/Marks

During the Planning Commission meeting of February 13 the Commission requested that input be requested from Swatara Twp in regards to the intersection of Water Street and Grace Avenue, located in Swatara Twp. The Zoning Amendment request received for the Fisher/Marks/Mase Zoning application will impact this intersection and the Commission feels Swatara's input should be a part of the process. The Board was provided with a copy of the letter that had been sent to Swatara Twp. It is hoped something will be heard from Swatara Twp before the Public Hearing on April 16.

12.) WREN Grant

Mgr Grumbine reported that Stephanie Harmon with the Lebanon County Conservation District is putting together a grant and organizing a workshop entitled, Water Quality 101 Rain Barrel Workshop. The idea is that one or more representatives from each municipality would attend the workshop. Each municipality would receive one rain barrel to hook up and be operational for display. We would also be able to include our attendance at the workshop under the Educational Component of our annual MS4 Report. A brief discussion followed.

MOTION was made and seconded to participate in both the Water Quality 101 Rain Barrel Workshop and the Grant application. Motion unanimously carried.

SOLICITOR'S REPORT – Sol Frederick Wolf, Henry & Beaver LLP**A.) Brenda Keisch – Application for Approval of Group Home – Greenwood Drive**

Sol Wolf reported on a meeting that had been held between Song Kim, Luis Rodriquez (LCPD) and Twp Mgr Grumbine with resident Brenda Keisch. Several complaints had been received by the Twp in regards to what appeared to be the operation of a Group Home facility at her address on Greenwood Drive. Following that meeting Mgr Grumbine reviewed the information received with Sol Wolf.

Application for Approval of Group Home – Greenwood Drive (con't)

Review of the Fair Housing Act revealed that the “reasonable accommodation” provision requires that certain zoning practices contain some flexibility to allow the establishment of group homes in residential zones. Since that time Mrs. Keisch has completed an “Application for Approval of Group Homes” and submitted the appropriate filing fees. After review of the application and obtaining some additional information, Sol Wolf has prepared an agreement to review with the Supervisors for discussion and to take action on the application. Sol Wolf read the portion of the agreement that states certain criteria which must be met by the property owner. The Board questioned if Ms. Keisch will be asked to sign this agreement. Sol Wolf replied that she will be required to sign the agreement as it will verify her acceptance of the contents of the agreement.

Brandon Keisch

Mr. Keisch introduced himself as the property owners’ (Brenda Keisch) son. He explained the addition that is being constructed on his mother’s home will be inhabited by his family. Due to the fact that they had lost his father recently, he agreed to live with his mother at this location. He indicated he was confused about the recent events that ended with their attendance here and having this proposed agreement. Sol Wolf explained the Twp had received several complaints about the group home operating from his mother’s address. In North Lebanon Twp an application which provides certain information must be submitted to the Twp. In this case, apparently his mother was not aware of the application. Mgr Grumbine and Song Kim (Lebanon County Planning) met with Ms. Keisch at her property to discuss what course of action she must take to be in compliance for operating her group home.

Mr. Keisch said he does not understand that one of the stipulations pertains to a kitchen not being placed in the new construction. What does that have to do with the Group Home? Sol Wolf explained the kitchen regulation has to do with the zoning not the Group Home application. The district where this property is located is zoned R1 (Low density residential). This district does not allow multiple family dwellings. More than 1 kitchen would make this a multi-dwelling residence. The restriction for the kitchen comes from the zoning regulations. Keisch mentioned several homes in this area have more than 1 kitchen. Sol Wolf explained the procedure of applying for a waiver before the Zoning Hearing Board. That Board is totally separate from the Board of Supervisors. The Zoning Hearing Board hears cases pertaining to zoning issues only. Discussion followed about the waiver process and the Zoning Hearing Board. Sol Wolf told Keisch if he wants more information about the waiver process, he should contact Lebanon County Planning. Sol Wolf told the Board if they do not have any further questions the application for the operating of the Group Home located on Greenwood Drive is before them for action.

MOTION was made and seconded to approve the Group Home application for Brenda Keisch and to authorize signature on the agreement with Brenda Keisch. Motion unanimously carried.

B.) Rockwood Sewer Project Update – Accepted PennVest Grant/Loan**Grant \$1,645, 893; Loan \$566,018 20-yr loan @ 1% interest**

Sol Wolf reported to the Board that persistence seems to payoff in some situations. The PennVest Grant and Loan that the Municipal Authority has applied for several times has finally been awarded for the Rockwood sewer project. The Authority received word that the project has been awarded \$1,645,893 in Grant money and a \$566,018 20-yr loan at 1% interest. Also received for this project was the H₂O Grant, \$912,000 reported previously.

Rockwood Sewer Project Update – Accepted PennVest Grant/Loan (con't)

Sol Wolf told the Board that these applications for the Grant funding took hours of preparation. The good news is the awarded Grant and loan money. There is still a lot of work to be completed before this project can start. There are right-of-ways that still need to be completed, an agreement with Swatara still needs to be signed, quarterly billing issues need to be agreed to and the bidding process needs to be started.

C.) HOA Documents – The Crossings @ Sweet Briar

Sol Wolf and Mgr Grumbine have been reviewing the HOA documents for the Crossings. He told the Board when they are finished with the review and any revisions that are needed are completed, he will provide copies to the Board for their review and comments.

D.) Onlot Septic Pumping Program – LCPD Report

Lebanon County Planning administers the onlot pumping program for NL Twp. The last round of pumping was due in 2011. Sheila has been working with Lori, County Ass't SEO, in trying to bring all the residents into compliance. As of now there are still 9 properties not in compliance. Sol Wolf stated he will be working with Lori and Sheila to bring these properties into compliance. The Board asked for a listing of these outstanding properties.

COMMENTS FROM BOARD MEMBERS**A.) ASA Committee Progress – Suv Artz**

Suv Artz stated that he had contact with all the members of the Committee and they all indicated they wished to stay on the Committee. However the Committee does not have a Chairperson. He said they will have to meet to appoint a Chairperson and how the Committee will function. Once that meeting takes place Suv Artz will report back with an update. The Committee did report that there are no changes to our current ASA and all participants wish to continue in that program.

With no further business to discuss the meeting was adjourned.

Respectfully Submitted,

Theresa L. George
Recording Secretary