



June 18, 2009

RE: Township Recycling Program

Act 101 of 1988 requires commercial, institutional, and municipal establishments located in mandated municipalities to recycle high-grade office paper, aluminum, corrugated cardboard, and leaf waste. North Lebanon Township has been a mandated municipality since the passing of Act 101.

Although there are only four mandated materials to be recycled, there are many other items that can also be recycled (see attached listing). Please take a few minutes to review the list along with the steps to a successful recycling program. Again this summer I will be conducting random checks of businesses within our Township to insure compliance with Act 101 and our Recycling Ordinance and to answer any questions.

Please remember 15 and 25 gallon recycling containers are available free of charge and large 95 gallon recycling totes are available for a cost of \$8.00 each at the Township Building. We also have a limited number of soda bottle shaped recycling containers for glass and plastic bottles that are available to businesses free of charge on a first come, first served basis.

If you should have any further questions about recycling or the Township recycling program, feel free to call me at the Township office.

Sincerely,

Bonnie Grumbine
Recycling Coordinator

Enclosure

*725 Kimmerlings Rd
Lebanon, PA 17046*

*Mon thru Fri
7:30am - 4:00pm*

*(717) 273-7132 phone
(717) 273-7672 fax*



Below is a list of items that can be recycled by your business operation.



ALL MATERIALS MUST BE POST CONSUMER

ANTI-FREEZE	_____	NICKEL	_____
AUTO PARTS	_____	NON-FERROUS	_____
BATTERY: LEAD ACID	_____	STAINLESS STEEL	_____
BATTERY: NICKEL & CADMIUM	_____	STEEL & BIMETALLIC	_____
CLOTHING/TEXTILES	_____	(TIN) CANS	_____
CONSTRUCTION: WOOD	_____	WHITE GOODS	_____
CONCRETE/CINDER	_____	MIXED METALS	_____
FOOD WASTE	_____	PAPER: BROWN BAGS	_____
FURNITURE & FURNISHING	_____	& SACKS	_____
GLASS: CLEAR	_____	PAPER: CARDBOARD	_____
GLASS: GREEN	_____	PAPER: COMPUTER	_____
GLASS: BROWN	_____	PAPER: MAGAZINES	_____
GLASS: PLATE	_____	PAPER: NEWSPRINT	_____
GLASS: MIXED	_____	PAPER: OFFICE PAPER	_____
GLASS: OTHERS	_____	PAPER: PHONE BOOKS	_____
ALUMINUM CANS	_____	PAPER: MIXED	_____
BRASS	_____	DRUM PLASTIC	_____
COPPER	_____	PLASTIC: FILM	_____
DRUM FIBER	_____	PLASTIC: HDPE	_____
DRUM STEEL	_____	PLASTIC: LPDE	_____
FERROUS	_____	PLASTIC: PET	_____
LEAD	_____	PLASTIC: PP	_____
RUBBER TIRE	_____	(POLYPROPYLENE)	_____
USED OIL	_____	PLASTIC: PS (POLYSTYRENE)	_____
OIL FILTERS	_____	PLASTIC: PVC (POLYVINYL)	_____
WOOD WASTE	_____	PLASTIC: MIXED	_____
HOUSEHOLD HAZARDOUS	_____	PLASTIC: OTHER	_____
WASTE	_____	YARD & LEAF WASTE	_____
FLOUORESCENT TUBES	_____	CONSUMER ELECTRONICS	_____
WIRE/CABLE	_____	CIRCUIT BOARDS	_____
COMMINGLED MATERIALS	_____	MATTRESSES	_____

Post Consumer Materials – refer to recovered materials that have been used as a consumer item and are diverted from municipal solid waste for the purpose of collection and recycling. The term excludes materials from industrial processes that have not reached the consumer, such as overissues of newspaper or magazines and industrial process scrap.

Pre-consumer Materials – refer to materials generated in manufacturing and converting processes such as manufacturing process scrap and trimmings/cuttings. Also, print overruns, overissue publications, and obsolete inventories that did not leave the generating facility would not be classified as pre-consumer materials. These materials should not be included in the above list.

How to have a successful recycling program...

A well designed commercial recycling program complies with the law, reduces waste, and saves natural resources. See how you can improve recycling in your business by following these steps for a successful recycling program:

- 1. Have support from top management.**
- 2. Appoint a recycling coordinator.** Someone who is genuinely interested in recycling. If possible, form a recycling committee to assist the coordinator.
- 3. Know your waste stream.** What all is the company disposing of? How can the amount of waste be reduced?
- 4. Design a collection method.** What collection containers will be used? Where will the recyclables be stored until pick-up?
- 5. Market recyclables.** Market directly to an end-user (such as CSR) or arrange for pick-up with your current waste hauler.
- 6. Educate employees on program.** Program will work only with everyone on board.